



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

Agenda
January 28, 2021
RRRASOC Board of Directors
Regular Meeting
9:30 am
Via Zoom

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience Participation
5. Matters for Discussion/Action
 - A. Board of Directors Vice Chairman Vacancy**
 - B. Simple Recycling Contract**
 - C. 2020 Annual Report**
6. Manager's Report
7. Other
8. Consent Agenda
 - A. Payment of Bills
 - B. Investment Report
 - C. Minutes of October 22, 2020 Regular Meeting
9. Adjournment

Public Notice

NOTICE IS HEREBY GIVEN that the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) shall hold a regularly scheduled Board of Directors meeting on Thursday, January 28, 2021, at 9:30 am, via Zoom Virtual Meeting.

This meeting will be held electronically as authorized by the State of Michigan to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders.

Members of the public body and members of the public may participate electronically, as described below.

RRRASOC will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be permitted to speak during the Audience Participation and Public Hearing portions of the meeting and such comments will be limited to three minutes per person during each opportunity to speak.

In order to connect to the meeting through ZOOM and a laptop, Pc or smart phone, a member of the public may need to do one of the following:

- Install Zoom App on mobile device or phone;
- Download Zoom Client at <https://zoom.us/download> and install on a PC or Mac.

You would then access the meeting (Meeting ID 881 7807 9148) through this URL:
<https://us02web.zoom.us/j/88178079148?pwd=Mk5KbTIwUndCUFZ2TmltY3VKRWWhHdz09>

Meeting ID: 881 7807 9148
Passcode: 403907

Alternatively, a member of the public can dial into the meeting using one of the following telephone numbers:

(646-558-8656) (312-626-6799) (669-900-9128)
(253-215-8782) (301-715-8592) (346-248-7799)

Members of the public wishing to make comments must do so only during the Audience Participation or Public Hearing portion of the meeting. When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Board Chairman or his delegate will determine the order of public speakers.

Participants may also choose to submit comments that can be read into the record. Comments can be submitted via an email to mcsapo@rrrasoc.org. Comments shall be done prior to 9:00 am on the day of the meeting.

Anyone planning to view, listen to or participate in the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the RRRASOC Office at 248-208-2270 or via e-mail at mcsapo@rrrasoc.org at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made.



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Michael Csapo, General Manager
Date: January 18, 2021

Re: **Election of Board Vice-Chairman**

Action Requested

Elect a Board Vice-Chairman.

Overview

As you are aware, David Boyer left his role with the City of Farmington Hills, leaving a vacancy on the RRRASOC Board of Directors.

The current Board Officers are as follows:

Chairman: Fred Zorn
Vice-Chairman: vacant
Treasurer: Chelsea Pesta
Secretary: Gary Mekjian

Please note that under the RRRASOC Articles of Incorporation, the Chief Administrative Official of each member community is automatically on the RRRASOC Board of Directors and those Board members may appoint one or more designated alternates. Said alternates are eligible to serve as Treasurer or Secretary but not as Chairman or Vice-Chair.

Please let me know if you have any questions or comments.



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Michael Csapo, General Manager
Date: January 18, 2021

Re: **Simple Recycling Agreement**

Action Requested

Approve the agreement between RRRASOC and Simple Recycling.

Overview

While the Simple Recycling clothing and household goods curbside collection program is temporarily suspended due to the impacts of COVID 19 (see attached), it is anticipated that the program will resume during 2021.

Despite two temporary suspensions of service, the program continued to be popular in 2020, with more than 215,000 pounds of items being collected for reuse and recycling. In addition to curbside service, Simple Recycling also provided collection services at several of the HHW events.

The agreement for services between RRRASOC and Simple Recycling expired in December. The attached document renews the agreement through December 31, 2023.

Recommendation

Approve the attached agreement between RRRASOC and Simple Recycling as requested.

Please let me know if you have any questions or comments.

AGREEMENT RENEWAL FOR COLLECTION OF SOFT RECYCLABLES

This Agreement for the Collection of Soft Recyclables (“Agreement”) is made and entered into this ___ day of _____, 2021, by and between Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) a public corporation organized and existing under Act 179, and having a principal place of business at 20000 West 8 Mile Rd, Southfield, MI 48075 and Great Lakes Recycling, Inc., dba Simple Recycling, an Ohio corporation (herein referred to as "Contractor") with a business address at 5425 Naiman Parkway, Solon, OH 44139.

WHEREAS the Parties entered into an AGREEMENT FOR A FOR COLLECTION OF SOFT RECYCLABLES program on December 9, 2013 (the "Original Contract").

WHEREAS the Parties hereby agree to extend the term of the Original Contract in accordance with the terms of the Original Contract as well as the terms provided herein.

In consideration of the mutual covenants contained herein, both RRRASOC and Contractor mutually covenant and agree as follows:

- The parties agree to extend the Original Contract for an additional 3-year period, which will begin immediately and will end on December 31, 2023.

Amendments to the terms of this agreement are included in Exhibit A.

- This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged.

This Agreement shall be signed on behalf of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) by _____, its _____, and on behalf of Simple Recycling Massachusetts, LLC by Adam Winfield, its President.

Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC)

Date: _____

By: _____

Its: _____

Great Lakes Recycling dba Simple Recycling , LLC

By: _____

Adam Winfield, President

Exhibit A

Contractor's Fee – Contractor's Fee – Contractor fee shall be \$0.00 per pound of gross receipts of soft recyclables. Contractor agrees to a review of the Fee every 6 months. Upon the Contractor's assessment in which the market conditions have returned to pre-pandemic performance levels, Contractor agrees the fee to be paid to RRRASOC shall return to \$0.01/lb beginning the month following the next scheduled review.

RRRASOC agrees to notify residents of program through existing communications channels a minimum of 6 times in each calendar year at no cost to contractor.

Examples of communication channels include: Social media, email, newsletters, publications, school events etc.



November 13, 2020

Resource Recovery and Recycling Authority of Southwest Oakland County
Attn: Michael Csapo

Dear Mike,

As we continue to fight the global COVID-19 pandemic as a business, nation and work, the reuse and recycling of textiles has been impacted dramatically in many ways.

Due to the daily record-breaking rise COVID-19 cases in the State of Michigan and beyond, Simple Recycling has made the decision that it is in the best interest of our employees and communities to temporarily suspend curbside textile collection until further notice. The effective suspension date is November 23, 2020.

We fully intend on bringing this program back to your community in the future and estimate that Spring 2021 is when we'll hopefully see health and market conditions improve. In the meantime, we are willing to work with RRRASOC on possible alternative collection option for your residents.

We would like to thank the residents who made an effort to increase the diversion of textile waste with our program. We are wishing you and your loved ones continued health and well-being.

Regards,

A handwritten signature in black ink, appearing to read "Sonny Wilkins", with a large, stylized flourish at the end.

Sonny Wilkins
Simple Recycling Vice President



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: January 18, 2020

Re: **2020 Annual Report**

Action Requested

Review and accept the 2020 Annual Report.

Overview

Attached for your review and acceptance is the 2020 Annual Report. The report contains a variety of metrics depicting aggregate program performance in 2020. Metrics for individual communities have been distributed individually.

We believe the report demonstrates that RRRASOC and its Member Communities navigated the COVID 19 pandemic and continued to deliver cost-effective, high performing programs and services through intergovernmental cooperation, service contracting, and public private partnerships.

Highlights of the report include the following:

- Total solid waste expenditures in the RRRASOC communities continue to be below the regional average and median;
- The annual audit by Plante & Moran showed that RRRASOC improved its financial position;
- RRRASOC secured grant funding and leveraged partnerships to facilitate continued program improvement;
- The combined recycling rate of the RRRASOC communities remained more than double the overall Michigan rate and above the national average;
- Total recycling pounds per household continued to perform above the nationally recognized “high performer” threshold;
- The household hazardous waste program, the Simple Recycling program, and the recycling drop-off centers continued to be very popular.

Please let me know if you have any comments or questions.

RRRASOC Member Communities

Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom



R·R·R·A·S·O·C

2020 Annual Report

Member Communities

**Farmington
Farmington Hills
Milford
Milford Township
Novi
South Lyon
Southfield
Walled Lake
Wixom**

Board of Directors

Chairman

Fred Zorn, City Administrator, Southfield

Vice Chairman

vacant

Treasurer

Chelsea Pesta, Assistant City Manager, Walled Lake

Secretary

Gary Mekjian, Assistant City Manager, Farmington Hills

David Murphy, City Manager, Farmington

Christian Wuerth, Village Manager, Milford

Don Green, Township Supervisor, Milford Township

Pete Auger, City Manager, Novi

Paul Zelenak, City Manager, South Lyon

L. Dennis Whitt, City Manager, Walled Lake

Steve Brown, City Manager, Wixom

Designated Board Alternates

Chuck Eudy, Director, Farmington Department of Public Services

Karen Mondora, Director, Farmington Hills Department of Public Services

Mike Karll, Director, Milford Department of Public Services

Victor Cardenas, Assistant City Manager, Novi

John Michrina, Deputy City Administrator, Southfield

Tim Sikma, Director, Wixom Department of Public Works

RRRASOC Staff

Michael Csapo, General Manager

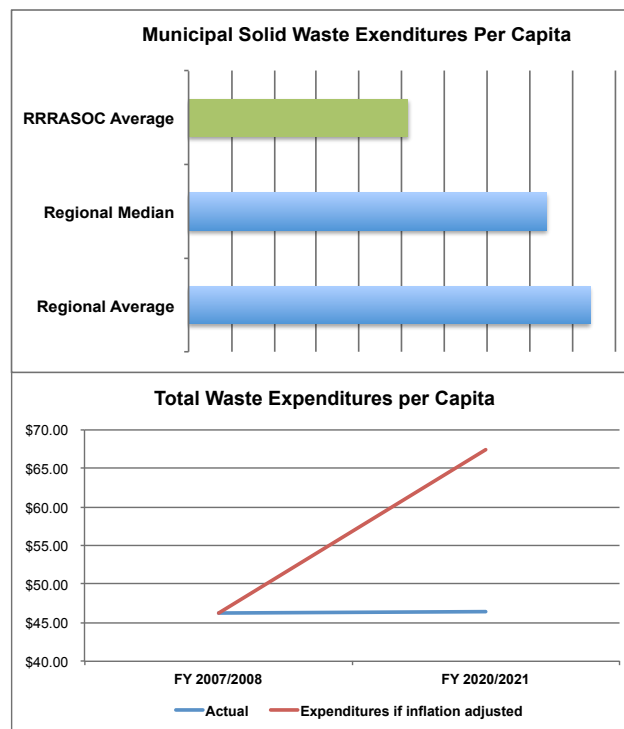
Laura Shaw, Administrative Secretary

Sandra Porter, Recycling Coordinator

The events of 2020 demonstrated the institutional resiliency of RRRASOC, its Member Communities, and the contractors that provide services to the residents of our communities. Deemed part of the country’s critical infrastructure and essential services, most solid waste and recycling services continued largely unabated.

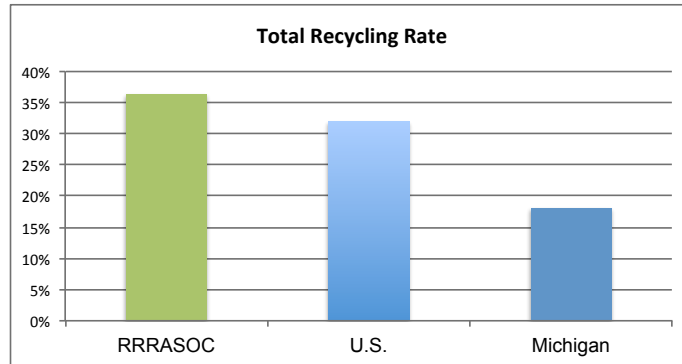
Notable activities in 2020 included:

- Along with its MRF operating partner, Republic Services, RRRASOC navigated the challenges posed by the COVID 19 pandemic, as well as the difficult commodity and labor markets, with the RRRASOC MRF remaining the highest volume processing facility in Michigan;
- RRRASOC began working with IRIS Waste Diversion Specialists and The Recycling Partnership to improve material quality and processing safety by reducing recycling contamination, using a \$150,000 Recycling Quality Improvement grant from the Michigan Department of Environment, Great Lakes, and Energy (EGLE);
- A Recycling Infrastructure grant of nearly \$24,000 was awarded by EGLE, funding security cameras for the Novi Drop Off Center to address illicit dumping and material contamination;
- The Michigan Department of Agriculture awarded a \$20,000 Clean Sweep grant to RRRASOC to facilitate the collection of pesticides within our communities;
- The annual audit by Plante & Moran of the *RRRASOC Financial Report for FY 2019 – 2020* showed that RRRASOC conducted its financial affairs in accordance with generally accepted accounting principles and that the Authority improved its financial position;
- The completion of the *FY 2020 – 2021 Solid Waste Expenditure Benchmark Study* demonstrated the continued cost effectiveness of the programs in the RRRASOC communities.

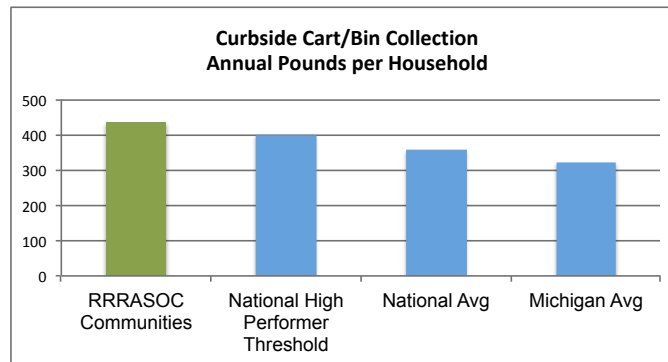


More than 38,000 tons of recyclable and reusable material, yard waste, and household hazardous waste items were collected and diverted from local landfills through the RRRASOC curbside collection, drop-off, and event-based programs.

The combined recycling rate of the RRRASOC communities was 36.25%, which is twice Michigan's recycling rate and 13% above the national average.



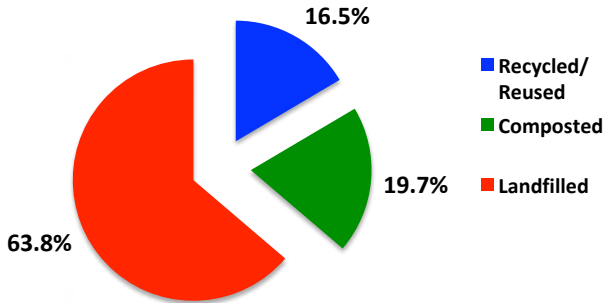
Overall, the RRRASOC communities collected more than 434 pounds per household through their curbside cart/bin collection programs, exceeding the national "High Performer" benchmark, in addition to the national and Michigan averages.



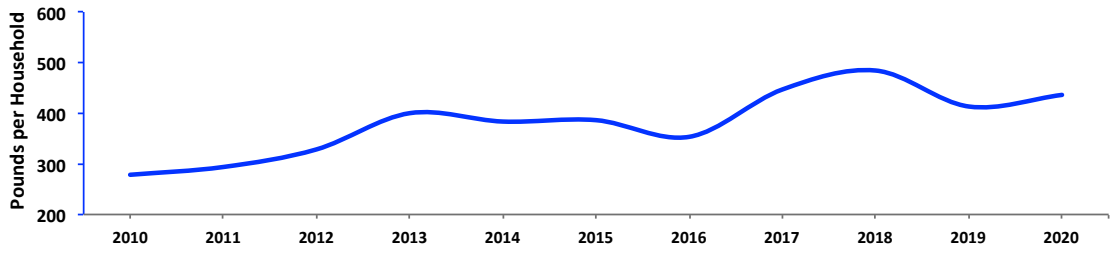
Lifecycle analysis shows that recapturing those resources for value-added economic activity also yielded significant environmental benefits, including the following:

- ♻️ Conserved nearly 172 billion Btu, the equivalent of the annual energy consumption of more than 1,700 households;
- ♻️ Preserved nearly 129,000 trees;
- ♻️ Reduced waterborne pollution emissions by 72 tons;
- ♻️ Reduced airborne pollution emissions by nearly 19,300 metric tons of carbon equivalent.

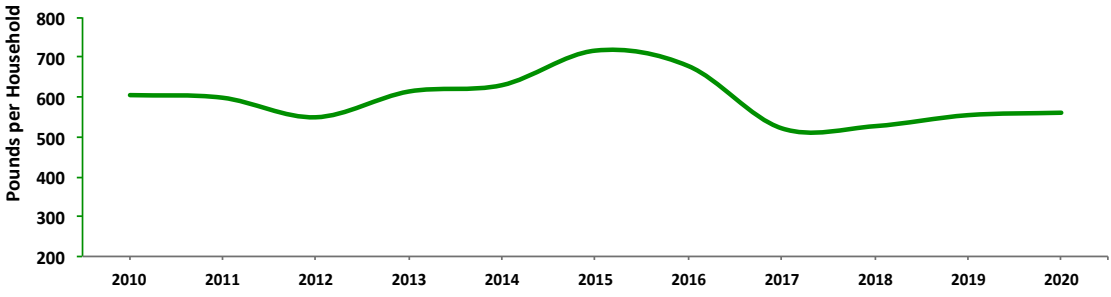
Solid Waste Disposition: 2020



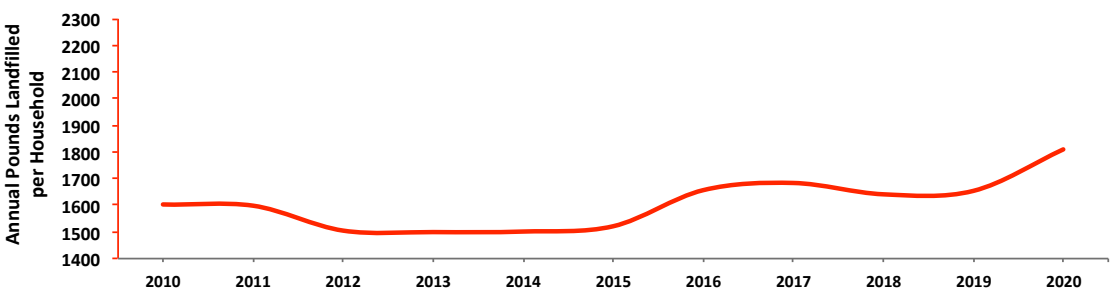
Recycling History Curbside Collection



Composting History



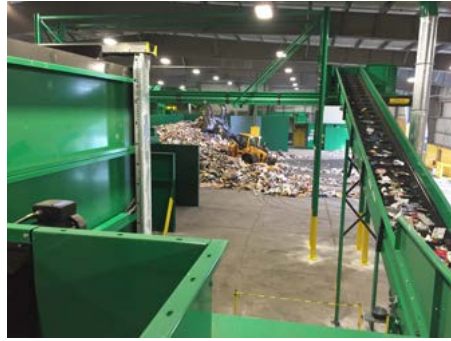
Waste Generation History



RRRASOC's MRF operating partner, Republic Services, operated the MRF at full capacity, running two production shifts per day, often six days per week, as the MRF continued to serve as the cornerstone for the recycling in the RRRASOC communities and much of southeast Michigan.

As part of the critical supply chain, Republic Services successfully navigated the health and safety issues related to COVID 19, with no lost operational time.

Overall, the facility processed nearly 74,000 tons of material during the year, which is a four percent increase from the previous year. Nearly 23% was material from the nearly 74,000 RRRASOC area homes and the RRRASOC drop-off centers. Our communities accounted for nearly 17,000 tons of paper, glass, plastic, and metal that was processed at the MRF and shipped throughout the U.S. and abroad, providing valuable feedstock for manufacturers.



Despite cancelling all four of the spring collection events due to COVID 19, RRRASOC's Household Hazardous Waste (HHW) collection program had great participation in 2020. More than 7,700 residents participated in the program to take advantage of the opportunity to recycle and properly dispose of the hazardous material found in their homes, making it the third highest year of participation in program history.

Attendance records were set at events in Wixom and Southfield and the use of the contractor's site for drop off set a new record. In addition, three extra HHW events and three extra document shredding events were held to make up for the missed opportunities in the spring.

Nearly 520,000 pounds of material were collected in 2020, which is 4% more than 2019. The material was comprised of the following:

- Used electronic equipment = 54.5%;
- Automotive fluids = 11.0%;
- Herbicides, pesticides, and other toxic products = 9.5%;
- Oil-based paint = 7.2%;
- Toxic products = 6.9%;
- Lead acid and dry cell batteries = 6.7%;
- The remaining 4.2% fell into 14 other categories of hazardous materials.

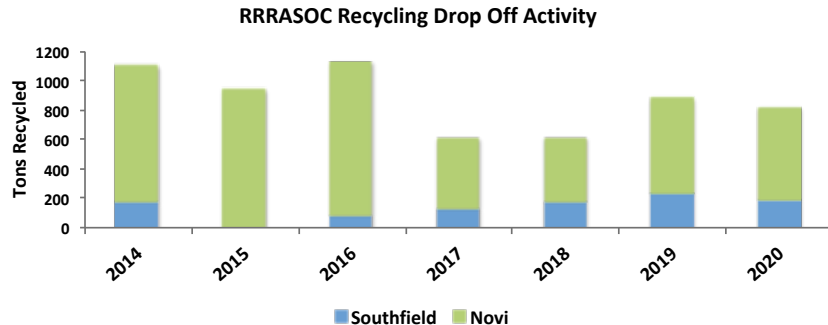
ERG Environmental Services, a local hazardous waste company, handled the material. Disposal and recycling costs through ERG continued to be among the lowest in southeast Michigan. All material was handled in accordance with state and federal laws.



RRRASOC's recycling drop-off centers continued to be a popular recycling option for many throughout the region. Last year, 822 tons were brought to the sites.

The drop-off center in Novi accounted for 628 tons of recycling, while the Southfield location contributed another 194 tons.

Using Recycling Quality Improvement grant (RQI) funds for evaluation and education, the RRRASOC team was able to reduce contamination at the Novi location by nearly 50%.



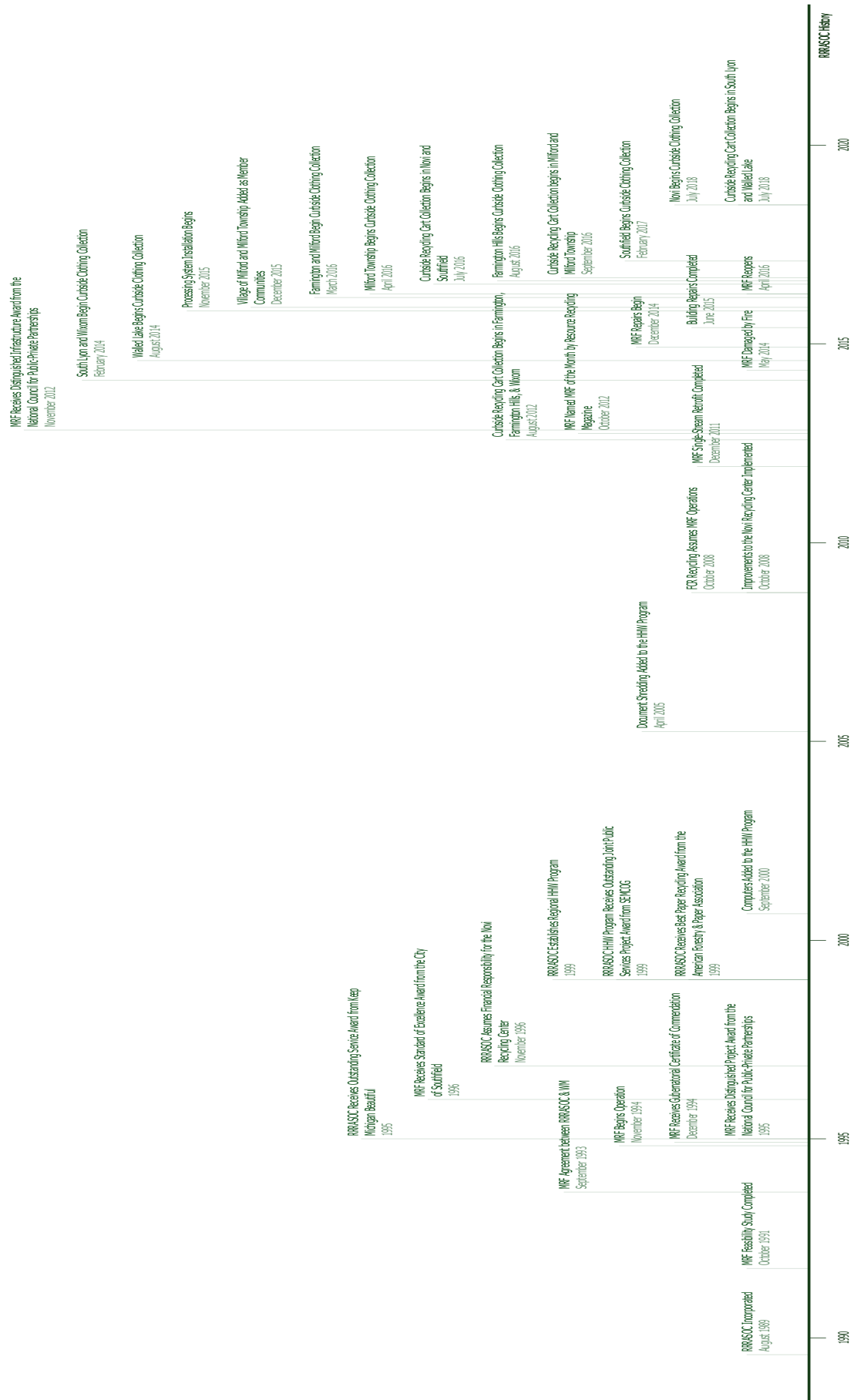
The Simple Recycling program remained robust despite the impact of COVID 19, which required the temporary suspension of the program twice during the year. Designed to complement charitable giving by our homeowners, the program offers an opportunity to ensure that household goods that might otherwise be landfilled are integrated back into the value chain. During the year, more than 215,000 pounds were collected for reuse and recycling.



RRRASOC continued to use a multi-platform approach to community outreach and homeowner education. Last year's efforts complemented the communication programs of our individual communities with the following:

- Nearly 175,000 grant-funded, direct mail educational postcards;
- Nearly 82,000 material searches using our online Recycling Directory;
- Downloads of the Recycling Directory mobile application increased by 21%;
- Subscribers to our monthly electronic newsletter increased by 29%;
- 806 new resident packets were distributed;
- The RRRASOC website was updated and redesigned.

Resource Recovery and Recycling Authority of Southwest Oakland County 2020 Annual Report





R·R·R·A·S·O·C

20000 W. 8 Mile Road
Southfield, MI 48075
248.208.2270
248.208.2273 fax
www.RRRASOC.org

**Resource Recovery and Recycling Authority of Southwest Oakland County
2020 Annual Report**



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Michael Csapo, General Manager
Date: January 21, 2021

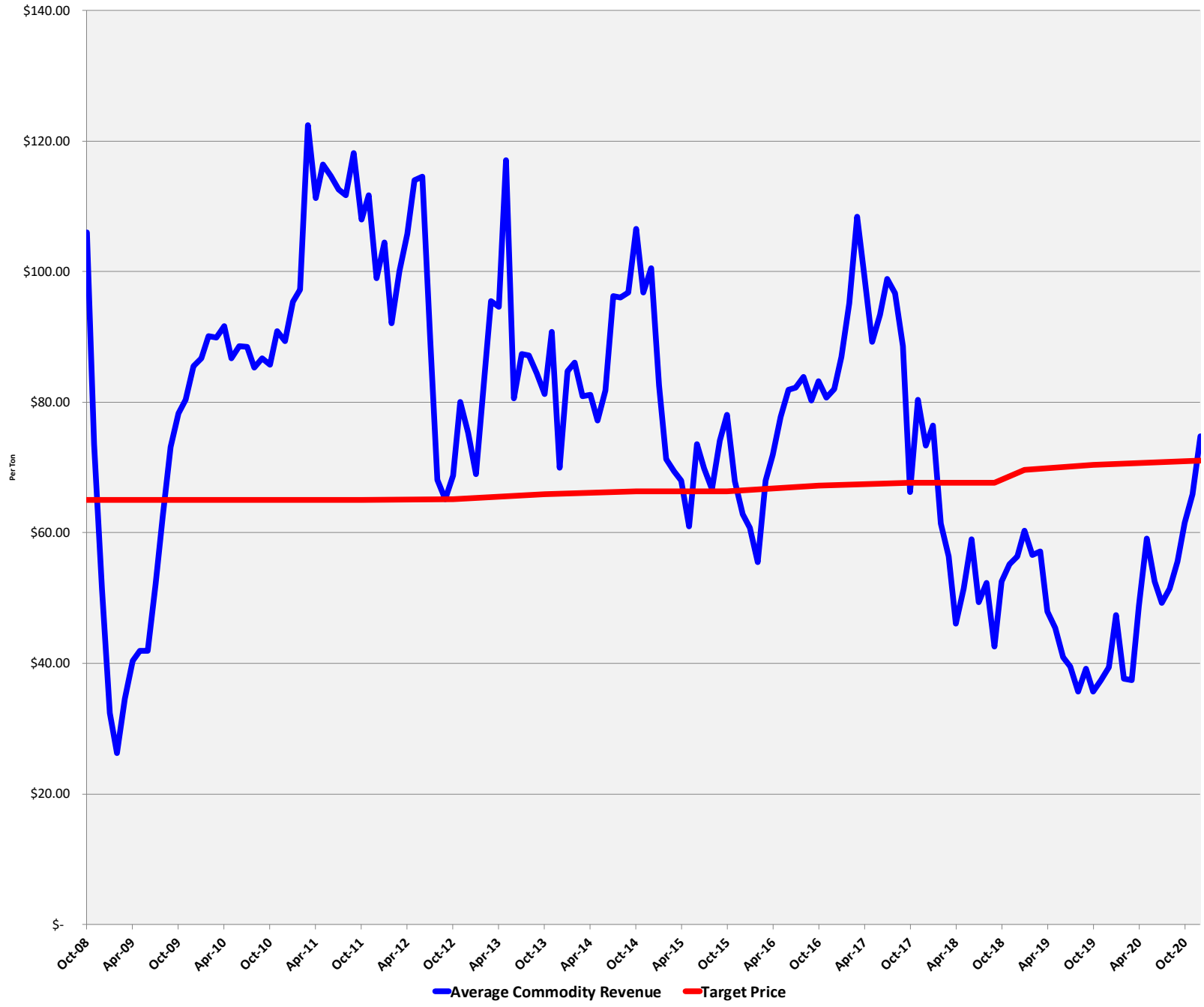
Re: **Manager's Report**

1. The 2020 Annual Report was completed. See agenda.
2. An extension of the Simple Recycling Agreement was prepared. See agenda.
3. Preparation of the FY 2021 - 2022 budget began.
4. The MDEQ Infrastructure Grant for the Novi Drop Off cameras was finalized and implementation planning began.
5. The dates for the 2021 HHW events were set.
6. Work on legislative and policy issues continued, including Part 115 amendments, Part 173 (e-waste) revisions, and product stewardship proposals. Additional updates will be provided as the new legislative session unfolds.
7. HHW events were held in Southfield and Milford.
8. Shred events were held in Farmington Hills, Wixom, and Southfield.
9. The State-funded Recycling Quality Improvement grant project continued. A report will be given following the completion of the project.
10. A review of the Novi Solid Waste RFP was conducted.
11. An engineering inspection of the MRF was conducted.
12. Staff attended or presented at the following:
 - A. The Recycling Partnership Public Advisory Group meeting (x2);
 - B. NextCycle Michigan webinar (x2);
 - C. Novi Pre-bid meeting;
 - D. Farmington Hills Democratic Club recycling presentation.

RRRASOC Member Communities

Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Commodity Value History



Check Register Report

Date: 01/15/2021

Time: 5:29 pm

Page: 1

RRRASOC

BANK: STANDARD FEDERAL BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
STANDARD FEDERAL BANK Checks								
13208	10/21/2020	C			124	BLUE CROSS BLUE SHIELD OF MICH	November premium	4,569.35
13209	10/21/2020	C			429	CHASE	Visa	313.84
13210	10/21/2020	C			137	GFL	Novi Drop-Off-September 2020	10,650.00
13211	10/21/2020	C			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 9/10-10/9/2020	58.21
13212	10/21/2020	C			508	OFFICE DEPOT, INC.	Office supplies	16.99
13213	10/21/2020	C			508	OFFICE DEPOT, INC.	Office supplies	61.75
13214	10/21/2020	C			148	PHOENIX INNOVATE	Postage for Fall postcard (2)	14,101.53
13215	10/21/2020	C			130	THE HARTFORD	November premium	461.03
13216	10/21/2020	C			184	VANTAGEPOINT TRANS AGENTS-457	10/29/2020 Payroll	944.73
13217	11/02/2020	C			94	COMCAST	Phone & internet	349.17
13218	11/02/2020	C			148	PHOENIX INNOVATE	Postage for postcard	6,347.00
13219	11/02/2020	C			33	SQS, INC.	South Lyon batteries	543.25
13220	11/02/2020	C			33	SQS, INC.	October 2020 appointments	9,046.80
13221	11/02/2020	C			33	SQS, INC.	Farmington batteries	570.80
13222	11/02/2020	C			33	SQS, INC.	South Lyon batteries	658.72
13223	11/02/2020	C			33	SQS, INC.	Farmington batteries	449.99
13224	11/11/2020	C			140	FIRE ROVER	November 2020	150.00
13225	11/11/2020	C			137	GFL	Novi Drop-Off-October 2020	11,100.00
13226	11/11/2020	C			16	MICHIGAN MUNICIPAL LEAGUE	The Review Subscription	24.00
13227	11/11/2020	C			33	SQS, INC.	Southfield HHW-10/24/2020	48,505.00
13228	11/11/2020	C			121	TYLER TECHNOLOGIES, INC.	AP & GL	1,788.70
13229	11/11/2020	C			184	VANTAGEPOINT TRANS AGENTS-457	11/12/2020 Payroll	944.73
13230	11/18/2020	C			124	BLUE CROSS BLUE SHIELD OF MICH	December premium	4,830.15
13231	11/18/2020	C			429	CHASE	Visa	408.54
13232	11/18/2020	C			152	KENEWELL PRINT & MARKETING	Car magnets (2nd set)	33.90
13233	11/18/2020	C			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 10/10-11/09/2020	65.35
13234	11/18/2020	C			148	PHOENIX INNOVATE	Postage for Farmington & Novi	5,618.72
13235	11/18/2020	C			33	SQS, INC.	Milford HHW-11/11/2020	11,340.30
13236	11/18/2020	C			33	SQS, INC.	South Lyon batteries	549.37
13237	11/18/2020	C			33	SQS, INC.	Farmington batteries	251.72
13238	11/18/2020	C			130	THE HARTFORD	December premium	461.03
13239	11/18/2020	C			184	VANTAGEPOINT TRANS AGENTS-457	11/26/2020 Payroll	944.73
13240	11/29/2020	C			94	COMCAST	Phone & internet	502.54
13241	11/29/2020	C			123	IRIS WASTE DIVERSION SPECIAL	October 2020	1,456.25
13242	11/29/2020	C			123	IRIS WASTE DIVERSION SPECIAL	Grant-October 2020	3,513.53
13243	11/29/2020	C			63	JDCTEK LLC.	Backup Update	86.25
13244	11/29/2020	C			129	RECOLLECT SYSTEMS, INC.	Subscription & Alexa	7,016.00
13245	11/29/2020	C			126	SHREDCORP	Southfield Shred 11/24/2020	400.00
13246	12/04/2020	C			156	C&N PARTY RENTALS	Tent	1,291.00
13247	12/04/2020	C			6	CASH	Petty Cash	300.00
13248	12/04/2020	C			123	IRIS WASTE DIVERSION SPECIAL	November 2020	1,951.60
13249	12/04/2020	C			123	IRIS WASTE DIVERSION SPECIAL	Grant-November 2020	1,218.75
13250	12/04/2020	C			33	SQS, INC.	November 2020 appts.	8,005.70
13251	12/13/2020	C			140	FIRE ROVER	December 2020	150.00
13252	12/13/2020	C			137	GFL	Novi Drop-Off-November 2020	11,850.00
13253	12/13/2020	C			508	OFFICE DEPOT, INC.	Office supplies	121.85
13254	12/13/2020	C			148	PHOENIX INNOVATE	HHW Flyers	250.00
13255	12/13/2020	C			148	PHOENIX INNOVATE	Farmington-Novu postcard	4,310.00
13256	12/13/2020	C			25	RESOURCE RECYCLING SYSTEMS, IN	November 2020	3,358.83

Check Register Report

Date: 01/15/2021

Time: 5:29 pm

Page: 2

RRRASOC

BANK: STANDARD FEDERAL BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
STANDARD FEDERAL BANK Checks								
13257	12/13/2020	Printed			126	SHREDCORP	Farmington Hills shred 12/8/20	800.00
13258	12/13/2020	Printed			33	SQS, INC.	South Lyon batteries	549.14
13259	12/13/2020	Printed			33	SQS, INC.	Farmington batteries	391.13
13260	12/13/2020	Printed			184	VANTAGEPOINT TRANS AGENTS-457	12/10/2020 Payroll	944.73
13261	12/17/2020	Printed			540	ACCIDENT FUND COMPANY	Worker's Comp	750.00
13262	12/17/2020	Printed			124	BLUE CROSS BLUE SHIELD OF MICH	January premium	4,830.15
13263	12/17/2020	Printed			429	CHASE	Visa	2,117.52
13264	12/17/2020	Printed			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 11/10-12/9/2020	62.45
13265	12/17/2020	Printed			126	SHREDCORP	Wixom shred 12/15/2020	400.00
13266	12/17/2020	Printed			130	THE HARTFORD	January premium	461.03
13267	12/17/2020	Printed			184	VANTAGEPOINT TRANS AGENTS-457	12/24/2020 Payroll	944.73
13268	01/11/2021	Printed			540	ACCIDENT FUND COMPANY	Worker's Com	19.00
13269	01/11/2021	Printed			94	COMCAST	Phone & internet	473.25
13270	01/11/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	December 2021	1,362.50
13271	01/11/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	December 2021-Grant	6,968.75
13272	01/11/2021	Printed			25	RESOURCE RECYCLING SYSTEMS, IN	4th Quarter review	2,149.00
13273	01/11/2021	Printed			33	SQS, INC.	South Lyon batteries	463.15
13274	01/11/2021	Printed			33	SQS, INC.	Farmington batteries	466.56
13275	01/11/2021	Printed			33	SQS, INC.	December 2021 appointments	7,718.50
13276	01/11/2021	Printed			157	TYLER BUSINESS FORMS	AP Checks	384.50
13277	01/11/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	1/7/2021 Payroll	944.73
13278	01/15/2021	Printed			124	BLUE CROSS BLUE SHIELD OF MICH	February 2021	4,830.15
13279	01/15/2021	Printed			429	CHASE	Visa	1,119.89
13280	01/15/2021	Printed			140	FIRE ROVER	January 2021	150.00
13281	01/15/2021	Printed			137	GFL	Novi Drop Off-December 2020	11,550.00
13282	01/15/2021	Printed			130	THE HARTFORD	February 2021	461.03
13283	01/15/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	1/21/2021 Payroll	944.73

Total Checks: 76 **Checks Total (excluding void checks): 234,198.32**

Total Payments: 76 **Bank Total (excluding void checks): 234,198.32**

Total Payments: 76 **Grand Total (excluding void checks): 234,198.32**



P.O. Box 15284
Wilmington, DE 19850

Customer service information

AG 0113 0 843 530 09848 #@01 AV 0.389

RESOURCE RECOVERY AND RECYCLING
AUTHORITY OF SOUTHWEST OAKLAND COUNTY
20000 W 8 MILE RD
SOUTHFIELD, MI 48075-5708

- Customer service: 1.888.400.9009
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Your Public Funds Interest Checking

for December 1, 2020 to December 31, 2020

Account number: ?

RESOURCE RECOVERY AND RECYCLING AUTHORITY OF SOUTHWEST OAKLAND COUNTY

Account summary

Beginning balance on December 1, 2020	\$465,682.72
Deposits and other credits	47,202.35
Withdrawals and other debits	-25,000.00
Checks	-0.00
Service fees	-172.77
Ending balance on December 31, 2020	\$487,712.30

Interest Paid Year To Date: \$605.50.

of deposits/credits: 3
 # of withdrawals/debits: 2
 # of days in cycle: 31
 Average ledger balance: \$464,499.44



**Oakland County Investment Pool
Position Report - Portrait
Investment :**

Oakland County Treasury

As Of January 10, 2021

Investment #		Managed Pool Accounts		(PA4)
Fund		Begin Rate	1.7170407	Current 0.9559750
CUSIP	SYSTEM SYS	Rates as of	12/01/2020	Basis 365
Issuer	99999 Pooled Investments	Interest Period	ME	
Cert./Acct#		First Interest Due	06/01/2012	
Dealer	GASB 3	<input checked="" type="checkbox"/> Add Interest to Account Balance		
Custodian		<input type="checkbox"/> Include in Yield Calculation		
Asset Class	Cash and Equivalents	<input checked="" type="checkbox"/> Clearing Account		
Investment Class	Book Value	Market Price	0	
		Market Price Date		
Beginning Balance Date	10/01/2020	Last Withdrawal Date	01/01/2021	
Beginning Balance	84,431.31	Last Deposit Date	12/23/2020	
Current Balance	114,771.67			
Deactivate Date				
Accrued Interest from Previous Fiscal Year		120.81		
		Comment		
		Current Fiscal Year Interest Received to		
		352.26		

Passbook Transactions

Trans. Dat	Deposit	Withdrawal	Int. Rcvd.	Balance	Rate	Cd Receipt	Comments
12/01/2020	0.00	3.19	41.24	114,682.39		FI	Interest Earnings
12/01/2020	0.00	0.00	0.00	114,682.39	0.956	R	Interest Earnings
12/21/2020	0.00	30,251.08	0.00	84,431.31		XC EXGL	Balance = 84,431.31
12/23/2020	30,251.08	0.00	0.00	114,682.39		XC EXGL	Balance = 114,682.39
01/01/2021	0.00	3.52	92.80	114,771.67		FI	Interest Earnings



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

Minutes of October 22, 2020
RRRASOC Board of Directors Meeting
9:30 am
ERG Environmental
13040 Merriman Road, Suite 200, Livonia, MI 48150

1. Call to Order

Mr. Zorn called the meeting to order at 9:34 a.m.

2. Roll Call

Fred Zorn	Chairperson, Southfield
David Boyer	Vice Chairperson, Farmington Hills
Chelsea Pesta	Treasurer, Walled Lake
David Murphy	Farmington
Don Green (via zoom)	Charter Township of Milford
Christian Wuerth (via zoom)	Village of Milford
Paul Zelenak (via zoom)	South Lyon
Matt Wiktorowski	Novi
Tim Sikma	Wixom

Martin Olejnik (via zoom)	Plante & Moran LLC
Keith Szymanski (via zoom)	Plante & Moran LLC

Michael Csapo	RRRASOC
Laura Shaw	RRRASOC

3. Approval of Agenda

Mr. Boyer moved to approve the agenda. Mr. Sikma supported and the motion passed unanimously by the Board.

4. Audience Participation

None.

5. Matters for Discussion/Action

A. Audit of the RRRASOC FY 2019-2020 Financial Statement

Mr. Csapo introduced Mr. Olejnik and Mr. Szymanski to the Board.

Mr. Olejnik informed the Board that RRRASOC received a clean opinion letter and complimented the Authority on the handling of the audit during Covid-19.

Mr. Szymanski explained the FY 2019-2020 financial position including that RRRASOC has a healthy fund balance.

Mr. Murphy made a motion to accept and file the Audit of the RRRASOC FY 2019-2020 Financial Report. Mr. Boyer supported and the motion passed unanimously by the Board.

B. Solid Waste Expenditure Benchmark Study - 2020

Mr. Csapo explained the Solid Waste Expenditure Benchmark Study - 2020.

Mr. Green made a motion to accept and file the Solid Waste Expenditure Benchmark Study -2020. Ms. Pesta supported and the motion passed unanimously by the Board.

C. Recycling Infrastructure Grant Update

Mr. Csapo informed the Board that the Recycling Infrastructure Grant has been reduced to 50% of the expected amount. Mr. Csapo explained to the Board his recommendation for the allotted funds that RRRASOC will receive.

Mr. Murphy made a motion to endorse repurposing the Recycling Infrastructure Grant tentatively awarded by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for security cameras for the Novi Recycling Drop Off Center to monitor usage, improve safety and security, and reduce illicit dumping. Also, endorse reapplying for the full grant amount for a document shredder during the next grant cycle.

D. 2021 Household Hazardous Waste Rates

Mr. Csapo explained the adjusted 2021 Household Hazardous Waste Rates.

January 1-June 30, 2021

Drop off at the ERG site in Livonia: \$43.50 per vehicle

Event participation: \$52.00 per vehicle

July 1-December 31, 2021

Drop off at the ERG site in Livonia: \$45.00 per vehicle

Event participation: \$53.50 per vehicle

Mr. Wuerth made a motion to approve the rate proposal from ERG Environmental. Mr. Zelenak supported and the motion passed unanimously by the Board.

7. Manager's Report

Mr. Csapo explained an informal request by Trailways to lease a portion of the RRRASOC MRF front parking lot during their construction project. In addition, Mr. Csapo explained Trailways interest in acquiring some of the RRRASOC MRF rear property. Any action on any formal request will be brought to the Board for approval.

8. Other

Mr. Csapo informed the Board that there will may a RRRASOC Board of Directors meeting in early December. A date will be determined in November.

Mr. Boyer informed the Board that he will be retiring as City Manager of Farmington Hills on Friday, October 30, 2020.

9. Consent Agenda

- A. Recycling Report**
- B. MRF Operations Report**
- C. Payment of Bills**
- D. Investment Report**
- E. Minutes of July 23, 2020 Regular Meeting**

Mr. Murphy moved to approve the Consent Agenda. Ms. Pesta supported and the motion passed unanimously by the Board.

9. Adjournment

Mr. Murphy made a motion to adjourn at 10:36 a.m. Ms. Pesta supported and the motion passed unanimously by the Board.