

Authority Staff: Keep original and provide copies of both sides of each sheet, along with Public Summary, to requestor at no charge.

RESOURCE RECOVERY AND RECYCLING AUTHORITY
OF SOUTHWEST OAKLAND COUNTY
COUNTY OF OAKLAND
Phone: 248-208-2270

Detailed Cost Itemization

Freedom of Information Act Request Detailed Cost Itemization

Date: _____ Prepared for Request No.: _____ Date Request Received: _____

The following costs are being charged/estimated in compliance with Section 4 of the Michigan Freedom of Information Act, MCL 15.234, according to the Authority's FOIA Policies and Guidelines. If the Authority is seeking a 50% deposit prior to providing the public records sought, the estimate is itemized on this form, lines 2-7 below.

1. If all or a portion of the requested information is available on the Authority's website, the Authority is required to tell you it is available on the website and, where practicable, include a specific webpage address where the information is available. In this case

- None
- Some
- All

of the requested material can be found at the following webpage(s):

If the webpage is all the information you need, it is provided without charge. If, however, you still wish to receive a copy of material from the webpage, please let us know. The usual charge will apply if the Authority is required to produce copies of material from the webpage.

2. Labor Cost to Locate Records Not on Authority Website:

This is the cost of labor directly associated with the necessary searching for, locating, and examining public records in conjunction with receiving and fulfilling a granted written request. **This fee is being charged because failure to do so will result in unreasonably high costs to the Authority because of the nature of the request in this particular instance, specifically:**

The Authority will not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in 15-minute **time increments**; all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per 1/4 hour: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

OR

Multiply the hourly wage by the percentage multiplier: _____%
(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per 1/4 hour: \$ _____

Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the number of minutes: _____, divide by 15 and round down. Enter below:

Number of increments

2. Labor Cost

x _____ = \$ _____

3. Labor Cost for Copying / Duplication of Records

This is the cost of labor directly associated with duplication of publications, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on non-paper physical media or through the Internet or other electronic means as stipulated by the requestor.

This shall not be more than the hourly wage of the Authority's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in 15-minute **time increments**; all partial time increments must be rounded down. *If the number of minutes is less than one increment, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per ¼ hour: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

OR

Multiply the hourly wage by the percentage multiplier: _____%
(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per ¼ hour: \$ _____

Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the *number of minutes*:
_____, divide by 15, and round down.
Enter below:

Number of increments

3. Labor Cost

x _____ = \$ _____

4. Labor Cost for Copying/Duplicating Records Already on Authority's Website:

This shall not be more than the hourly wage of the Authority's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor. These costs will be estimated and charged in 15-minute **time increments**; all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per increment: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

OR

Multiply the hourly wage by the percentage multiplier: _____%
and add to the hourly wage for a total per hour rate.

Charge per increment: \$ _____

Requestor has stipulated that some / all of the requested records that are already available on the Authority's website be provided in a paper or non-paper physical digital medium.

To figure the number of increments, take the *number of minutes*:
_____, divide by 15, and round down.
Enter below:

Number of increments

4. Web Labor Cost

x _____ = \$ _____

Overtime rate charged as stipulated by Requestor

5. Labor Cost for Separating Exempt from Non-Exempt (Redacting): Material Not on Authority Website

The Authority will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

This fee is being charged because failure to do so will result in unreasonably high costs to the Authority that are excessive and beyond the normal or usual amount for those services compared to the Authority's usual FOIA requests, because of the nature of the request in this particular instance, specifically: _____

This is the cost of labor of a Authority **employee**, including necessary review, directly associated with separating and deleting exempt from nonexempt information. This shall not be more than the hourly wage of the **Authority's lowest-paid employee** capable of separating and deleting exempt from nonexempt information in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increment**; all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: \$ _____

Charge per increment: \$ _____

OR

Hourly Wage with Fringe Benefit Cost: \$ _____

OR

Multiply the hourly wage by the percentage multiplier: _____%
(up to 50% of the hourly wage) and add to the hourly wage for a total per hour rate.

Charge per increment: \$ _____

Overtime rate charged as stipulated by Requestor (*overtime is not used to calculate the fringe benefit cost*)

To figure the number of increments, take the *number of minutes*: _____, divide by 15, and round down.
Enter below:

Number of increments

5. Labor Cost

x _____ =

\$ _____

6. Copying / Duplication Cost:

Copying costs may be charged if a copy of a public record is requested, or for the necessary copying of a record for inspection (*for example, to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection*).

No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:

- Letter (8 1/2 x 11-inch, single and double-sided): _____ cents per sheet
- Legal (8 1/2 x 14-inch, single and double-sided): _____ cents per sheet

Number of Sheets:

Costs:

x _____ =

\$ _____

x _____ =

\$ _____

No more than the actual cost of a sheet of paper for other paper sizes:

- Other paper sizes (single and double-sided): _____ cents / dollars per sheet

x _____ =

\$ _____

Actual and most reasonably economical cost of non-paper physical digital media:

- **Circle applicable:** Disc / Tape / Drive / Other Digital Medium Cost per Item: _____

x _____ =

\$ _____

The cost of paper copies **must** be calculated as a total cost per sheet of paper. The fee **cannot exceed 10 cents per sheet of paper** for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. The Authority **must** utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

6. Total Copy Cost
\$ _____

7. Mailing Cost:

The Authority will charge the actual cost of mailing, if any, for sending records in a reasonably economical and justifiable manner. Delivery confirmation is not required.

- The Authority **may** charge for the least expensive form of postal delivery confirmation.
- The Authority **cannot** charge more for expedited shipping or insurance unless specifically requested by the requestor.*

Actual Cost of Envelope or Packaging: \$ _____

Actual Cost of Postage: \$ _____ per stamp
 \$ _____ per pound
 \$ _____ per package

Actual Cost (least expensive) Postal Delivery Confirmation: \$ _____

*Expedited Shipping or Insurance as Requested: \$ _____

* Requestor has requested expedited shipping or insurance

Number of Envelopes or Packages:

Costs:

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

x _____ = \$ _____

7. Total Mailing Cost

\$ _____

8. Subtotal Fees Before Waivers, Discounts or Deposits:

.. Cost estimate
 .. Bill

Estimated Time Frame to Provide Records:

_____ (days or date)

The time frame estimate is nonbinding upon the Authority, but the Authority is providing the estimate in good faith. Providing an estimated time frame does not relieve the Authority from any of the other requirements of this act.

1. Records on Authority Website:
2. Labor Cost to Locate:
3. Labor Cost for Copying:
4. Labor Cost for Copying Records on Website:
5. Labor Cost to Redact:
6. Copying/Duplication Cost:
7. Mailing Cost:
8. Subtotal Fees:

No Charge

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

9. Good Faith Deposit:

If the estimated cost of responding to this request exceeds \$50.00, the Authority may collect up to 50% of that estimate (i.e., 50% of the amount on line 8) before responding.

x 50%

9. Good Faith Deposit

\$ _____

| | | |
|---|---|---------------------------|
| <p>10. Waiver: Public Interest A search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the Authority determines, upon request, that a waiver or reduction of the amount on line 8 above is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.</p> <p><input type="checkbox"/> All fees are waived OR <input type="checkbox"/> All fees are reduced by: _____ %</p> | <p>Subtotal from Line 8 Above as Affected by Authority's Decision Re: Requested Waiver:</p> | <p>\$ _____</p> |
| <p>11. Discount: Indigence A public record search must be made and a copy of a public record must be furnished without charge for the first \$20.00 of the fee for each request by an individual who is entitled to information under this act and who:</p> <p>1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, OR</p> <p>2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.</p> <p>If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if ANY of the following apply:</p> <p>(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year, OR</p> <p>(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.</p> <p><input type="checkbox"/> Eligible for Indigence Discount</p> | <p>Subtotal Fees After Discount (subtract \$20 if eligible, otherwise enter amount from Line 10):</p> | <p>\$ _____</p> |
| <p>12. Discount: Nonprofit Organization A public record search must be made and a copy of a public record must be furnished without charge for the first \$20.00 of the fee for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the federal Protection and Advocacy for Individuals with Mental Illness Act, if the request meets ALL of the following requirements:</p> <p>(i) Is made directly on behalf of the organization or its clients.</p> <p>(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Michigan Mental Health Code, 1974 PA 258, MCL 330.1931.</p> <p>(iii) Is accompanied by documentation of its designation by the state, if requested by the Authority.</p> <p><input type="checkbox"/> Eligible for Nonprofit Discount</p> | <p>Subtotal Fees After Discount (subtract \$20 if eligible, otherwise enter amount from Line 11):</p> | <p>\$ _____</p> |
| <p>13. Deposit: Previously Paid The Authority may require a good-faith deposit <u>before providing the public records to the requestor</u> if the entire fee estimate or charge authorized under this section exceeds \$50.00, based on a good-faith calculation of the total fee. The deposit cannot exceed 1/2 of the total estimated fee. Percent of Deposit: 50%</p> | <p>Date paid: _____</p> | <p>13a. \$ _____</p> |

Deposit: Increased Deposit Due to Previous FOIA Fees Not Paid In Full

After the Authority has granted and fulfilled a written request from an individual under this act, if the Authority has not been paid in full the total amount of fees for the copies of public records that the Authority made available to the individual as a result of that written request, **the Authority may require an increased estimated fee deposit of up to 100% of the estimated fee before it begins a full public record search for any subsequent written request from that individual** if ALL of the following apply:

- (a) The final fee for the prior written request was not more than 105% of the estimated fee.
- (b) The public records made available contained the information being sought in the prior written request and are still in the Authority's possession.
- (c) The public records were made available to the individual, subject to payment, within the best effort estimated time frame given for the previous request.
- (d) Ninety (90) days have passed since the Authority notified the individual in writing that the public records were available for pickup or mailing.
- (e) The individual is unable to show proof of prior payment to the Authority.
- (f) The Authority calculates a detailed itemization, as required under MCL 15.234, that is the basis for the current written request's increased estimated fee deposit.

The Authority **can no longer require an increased estimated fee deposit** from an individual if **ANY** of the following apply:

- (a) The individual is able to show proof of prior payment in full to the Authority, **OR**
- (b) The Authority is subsequently paid in full for the applicable prior written request, **OR**
- (c) Three hundred sixty-five (365) days have passed since the individual made the written request for which full payment was not remitted to the Authority.

Date paid:

Percent Deposit Required
_____ %

13b Deposit Required
\$ _____

13c Balance from Line 12 after deducting any previously paid deposit.
\$ _____

14. Late Response Labor Costs Reduction

If the Authority does not respond to a written request in a timely manner as required under MCL 15.235(2), the Authority **must** do the following:

- (a) **Reduce the charges for labor costs** otherwise permitted by 5% for each day the Authority exceeds the time permitted for a response to the request, **with a maximum 50% reduction.**

Number of Days Over Required Response Time:

Multiply by 5%
= Total Percent Reduction:

Date Paid

Total Labor Costs
\$ _____

Minus Reduction
\$ _____

= Reduced Total Labor Costs
\$ _____

Total Balance Due:
\$ _____

15. Balance Due (Deduct amount on Line 14 from amount on Line 13c)

The Public Summary of the Authority's FOIA Procedures and Guidelines is available free of charge from:
 Website: _____ Email: _____
 Phone: _____ Address: _____

Request Will Be Processed, But Balance Must Be Paid Before Copies May Be Picked Up, Delivered or Mailed



R·R·R·A·S·O·C

20000 W. 8 Mile Rd., Southfield, MI 48075-5708

Office: 248.208.2270 Fax: 248.208.2273

Website: www.RRRASOC.org

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: June 17, 2015

Re: **Electronics Recycling Collection Agreement Extension**

Action Requested

Authorize acceptance of the proposed extension of the Electronics Recycling Collection Agreement.

Overview

Attached for your review is a proposed extension of Electronics Recycling Collection Agreement between RRRASOC and Vintage Tech.

The Electronics Recycling Collection Agreement between RRRASOC and its e-waste vendor, Vintage Tech, contains a provision that provides for an extension of the existing agreement if agreed by the parties. As you are aware, RRRASOC's purchasing policy permits the Board of Directors to award or extend a contract without seeking competitive bids when "no advantage to the Authority would result from requiring competitive bidding."

Vintage Tech has requested an extension of the existing contract for a period of one year. It is worth noting that unlike other e-waste service providers in the Michigan market, Vintage Tech will continue to accept televisions and monitors and will not charge RRRASOC for that material.

Also, Vintage Tech continues to provide services, such as "At Your Door" service, not offered by other vendors.

Recommendation

Given current markets and the "Favored Nations" provision in the existing contract, it appears that no advantage to RRRASOC or its Member Communities would result from competitive bidding. Acceptance of the proposed extension of the Electronics Recycling Collection Agreement is recommended.

Please let me know if you have any comments or questions.

attachment

c. file

Member Communities

•Farmington •Farmington Hills •Novi •South Lyon •Southfield •Walled Lake •Wixom

ELECTRONICS RECYCLING COLLECTION AGREEMENT EXTENSION

WHEREAS, VINTAGE TECH and RRRASOC have entered into an Agreement wherein VINTAGE TECH provides free and convenient recycling of consumer electronics for residents and small businesses in the RRRASOC area; and

WHEREAS, that Agreement may be extended upon mutual Agreement of the parties; and

WHEREAS, VINTAGE TECH has requested an extension; and

WHEREAS, the service provided by VINTAGE TECH has met with expectations; and

WHEREAS, the “Favored Nations” provision of the existing Agreement will be maintained; and

WHEREAS, based on a review of recent market activity in the area, RRRASOC has found that no advantage to RRRASOC would likely result from soliciting new proposals; and

WHEREAS, VINTAGE TECH has a facility in the Detroit metropolitan region;

NOW, THEREFORE, the parties hereto agree to extend the Agreement for a period of one year, expiring on December 31, 2016, in accordance with conditions of the Agreement, with the changes below:

SECTION 5: METHOD OF PAYMENT

VINTAGE TECH agrees to provide revenue back to RRRASOC for all electronics collected under this Agreement. Payment will be sent to the mailing address listed above within (60) days of pickup. The following amounts will be paid back to RRRASOC:

| | |
|---|----------------------|
| Computers and Laptops: | \$0.15 per lb |
| Printers: | \$0.04 per lb |
| Televisions and Monitors: | \$0.00 per lb |
| Miscellaneous Peripherals & Scrap: | \$0.02 per lb |

This Agreement will maintain a favored nations clause wherein if any program VINTAGE TECH services that is a similar in scope to the program with RRRASOC is provided revenue that exceeds the above amounts, VINTAGE TECH will match those revenue amounts and adjust the revenue page of this Agreement.

IN WITNESS HEREOF, the parties have caused this Agreement to be signed by their respective duly authorized officers on the dates noted below.

Name: Michael Csapo
Title: General Manager
RRRASOC

Tim Bowers
Chief Financial Officer
Vintage Tech, LLC

Date: _____

Date: _____



R·R·R·A·S·O·C

20000 W. 8 Mile Rd., Southfield, MI 48075-5708

Office: 248.208.2270 Fax: 248.208.2273

Website: www.RRRASOC.org

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: June 18, 2015

Re: **Manager's Report**

1. MRF repairs continued. A verbal report will be provided at the Board meeting.
2. FOIA documents were prepared for adoption. See agenda.
3. HHW collection events were held in Southfield and Farmington Hills.
4. An e-waste collection event was held in Southfield.
5. Document shredding events in Farmington Hills and Wixom were sponsored.
6. A draft ordinance and a draft RFP were reviewed for Novi.
7. Bids for solid waste service in Plymouth Township and Livonia were reviewed.
8. A P2 grant was awarded to the MDEQ to fund a project to increase recycling participation in Southfield.
9. The RRRASOC communities were recognized at the Governor's Recycling Summit for exceeding 30% recycling. Farmington received special recognition for exceeding 50%.
10. Work on legislative and policy issues in Lansing continued.
11. Discussions with communities potentially interested in joining or working with RRRASOC continued. See agenda.
12. Negotiations on an e-waste service contract were conducted. See agenda.
13. Staff attended or presented at the following:
 - Governor's Recycling Summit
 - Michigan Recycling Coalition Annual Conference
 - Oakland County City Manager's Association luncheon
 - Michigan Recycling Coalition Board of Directors meeting
 - Michigan Recycling Coalition Policy Committee meeting
 - Governor's Recycling Council meeting (x2)

Member Communities

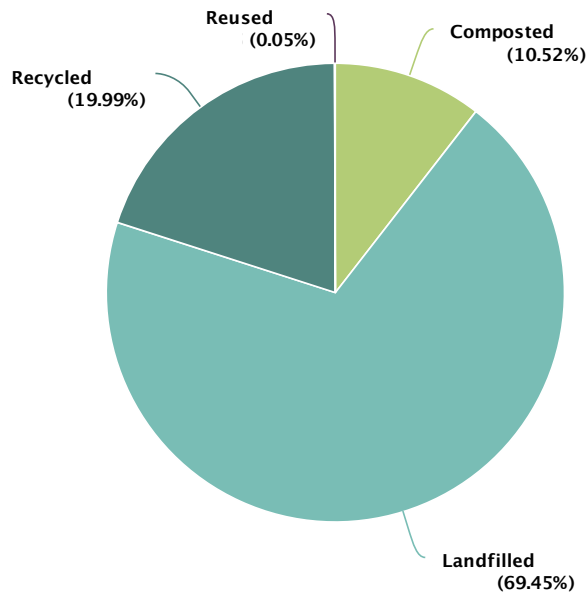
•Farmington •Farmington Hills •Novi •South Lyon •Southfield •Walled Lake •Wixom

- Earth Day events at Nissan in Farmington Hills and at Heritage Park.
- Village of Milford City Council meeting
- Milford Township Board of Trustees meeting

Recycling Report – April 2015

Material Management Rate

January 01, 2015 – April 30, 2015



Material Management Rate (Tons and %)

January 01, 2015 - April 30, 2015

| Materials | Composted | Landfilled | Recycled | Reused |
|--|---------------|-----------------|----------------|-------------|
| Multiple Organizations | | | | |
| Clothing | 0 | 0 | 0 | 7.96 |
| Commingled - All Residential Recyclables | 0 | 0 | 3349.85 | 0 |
| HHW (Household Hazardous Waste) | 0 | 0 | 15 | 0 |
| Mixed Electronics | 0 | 0 | 45.68 | 0 |
| Mixed MSW | 0 | 11848.45 | 0 | 0 |
| Mixed Organics | 1794.2 | 0 | 0 | 0 |
| Total: | 1794.2 | 11848.45 | 3410.53 | 7.96 |
| Rate (%) | 10.52 | 69.45 | 19.99 | 0.05 |

P.O. Box 15284
Wilmington, DE 19850

Customer service information

Customer service: 1.888.400.9009

bankofamerica.com

Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

AM 0 413 164 402 000383 #001 AV 0.391

RESOURCE RECOVERY AND RECYCLING
AUTHORITY OF SOUTHWEST OAKLAND COUNTY
20000 W 8 MILE RD
SOUTHFIELD, MI 48075-5708

Please see the Account Changes section of your statement for details regarding important changes to your account.

Your Bank of America Analyzed Business Investment Account

for May 1, 2015 to May 31, 2015

Account number: [REDACTED]

RESOURCE RECOVERY AND RECYCLING AUTHORITY OF SOUTHWEST OAKLAND COUNTY

Account summary

| | | |
|---------------------------------------|-----------------------|---|
| Beginning balance on May 1, 2015 | \$1,166,372.27 | # of deposits/credits: 8 |
| Deposits and other credits | 17,107.42 | # of withdrawals/debits: 2 |
| Withdrawals and other debits | -50,000.00 | # of days in cycle: 31 |
| Service fees | -192.29 | Average ledger balance: \$1,157,957.76 |
| Ending balance on May 31, 2015 | \$1,133,287.40 | Average collected balance: \$1,157,957.76 |

Annual Percentage Yield Earned this statement period: 0.20%.

Interest Paid Year To Date: \$768.80.



Oakland County Investment Pool Position Report - Portrait Investment

Oakland County Treasury

As Of June 2, 2015

| | | |
|---|--|--------------------------|
| Investment # Fund | Managed Pool Accounts (PA4) | |
| CUSIP <input type="checkbox"/> SYSTEM <input checked="" type="checkbox"/> SYS | Begin Rate 1.2547149 | Current 0.6388142 |
| Issuer 99999 Pooled Investments | Rates as of 05/01/2015 | Basis 365 |
| Cert./Acct# | Interest Period ME | |
| Dealer GASB 3 | First Interest Due 06/01/2012 | |
| Custodian | <input checked="" type="checkbox"/> Add Interest to Account Balance | |
| Asset Class Cash and Equivalents S&P Moody's | <input type="checkbox"/> Include in Yield Calculation | |
| Investment Class Book Value | <input checked="" type="checkbox"/> Clearing Account | |
| Beginning Balance Date 10/01/2014 | Market Price 0 | |
| Beginning Balance 506,119.25 | Market Price Date | |
| Current Balance 1,154,631.21 | Last Withdrawal Date 06/01/2015 | |
| Deactivate Date | Last Deposit Date 05/01/2015 | |
| Accrued Interest from Previous Fiscal Year 521.94 | Comment | |
| | Current Fiscal Year Interest Received to 4,671.93 | |

Passbook Transactions

| Trans. Dat | Deposit | Withdrawal | Int. Rcvd. | Balance | Rate | Cd Receipt | Comments |
|------------|------------|------------|------------|--------------|-------|------------|------------------------|
| 05/01/2015 | 0.00 | 29.44 | 1,289.72 | 1,002,867.67 | | FI | Interest Earnings |
| 05/01/2015 | 151,172.90 | 0.00 | 0.00 | 1,154,040.57 | | XC EXGL | Balance = 1,154,040.57 |
| 05/01/2015 | 0.00 | 0.00 | 0.00 | 1,154,040.57 | 0.639 | R | Interest Earnings |
| 06/01/2015 | 0.00 | 35.49 | 626.13 | 1,154,631.21 | | FI | Interest Earnings |



R·R·R·A·S·O·C

20000 W. 8 Mile Rd., Southfield, MI 48075-5708

Office: 248.208.2270 Fax: 248.208.2273

Website: www.RRRASOC.org

**Minutes of April 23, 2015
RRRASOC Board of Directors Meeting**

1. Call to Order

Vice Chairman, Steve Brock called the meeting to order at 9:32 a.m.

2. Roll Call

| | |
|-----------------|---------------------------------|
| Fred Zorn | Chairman, Southfield |
| Steve Brock | Vice Chairman, Farmington Hills |
| Vince Pastue | Farmington |
| Rob Hayes | Novi |
| Lynn Ladner | South Lyon |
| L. Dennis Whitt | Walled Lake |
| Chelsea Rodgers | Walled Lake |
| Deanna Murphy | Wixom |
| Gary Mekjian | Farmington Hills |
| Michael Csapo | RRRASOC |
| Laura Shaw | RRRASOC |

3. Approval of Agenda

Ms. Ladner moved to approve the agenda. Mr. Hayes supported and the motion passed unanimously by the Board.

4. Audience Participation

None.

Member Communities

•Farmington •Farmington Hills •Novi •South Lyon •Southfield •Walled Lake •Wixom

5. Public Hearing

A. Comment on the FY 2015-2016 RRRASOC Budget

Mr. Brock opened the Public Hearing. No public was in attendance. Mr. Pastue closed the Public Hearing.

6. Matters for Discussion/Action

A. Election of Officers

Mr. Csapo informed the Board that the positions of Secretary and Treasurer of RRRASOC are vacant.

Mr. Pastue made a motion to appoint Lynn Ladner as Secretary and Chelsea Rodgers as Treasurer of RRRASOC. Mr. Brock supported and the motion passed unanimously by the Board.

B. Proposed FY 2015-2016 RRRASOC Budget

Mr. Csapo gave an overview of the RRRASOC FY 2015-2016 RRRASOC Budget.

Mr. Hayes made a motion to accept the RRRASOC FY 2015-2016 RRRASOC Budget, including amendments to the FY 2014-2015 Budget. Mr. Brock supported and the motion passed unanimously by the Board.

C. MRF Update

Mr. Csapo informed the Board that progress on the rebuilding of the MRF is coming along as planned. The rebuilding has passed the rough inspection and electrical and drywall are being installed.

An estimated date of June 30, 2015 is the goal for moving back into the offices of RRRASOC at the MRF. The start up of the transfer station should begin 45 days after a Certificate of Occupancy is issued by the City of Southfield.

D. General Manager's Performance Evaluation (closed session requested)

Mr. Hayes made a motion to go into closed session. Mr. Brock supported and the motion passed unanimously by the Board.

Mr. Brock made a motion to come out of closed session. Mr. Pastue supported and the motion passed unanimously by the Board.

Ms. Ladner made a motion to increase both the General Manager's salary and the Administrative Secretary's salary by 2% for RRRASOC FY 2015-2016. Mr. Hayes supported and the motion passed unanimously by the Board.

7. Other

None.

8. Manager's Report

Mr. Csapo informed the Board that the MRC Conference is beginning May 5, 2015 in Kalamazoo. He informed the Board the City of Farmington being recognized being among the top performing communities in the State and all of the RRRASOC communities are being recognized for exceeding the goal set as part of the Governor's Recycling Initiative. Mr. Pastue will accept the award on behalf of the City of Farmington.

9. Consent Agenda

Mr. Hayes moved to approve the Consent Agenda. Mr. Pastue supported and the motion passed unanimously by the Board.

10. Adjournment

Mr. Pastue made a motion to adjourn at 9:58 a.m. Ms. Ladner supported and the motion passed unanimously by the Board.

Check Register Report

Date: 06/10/2015

Time: 2:21 pm

Page: 1

RRRASOC

BANK: STANDARD FEDERAL BANK

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|-------------------------------------|------------|---------|----------------|---------------|--------------------------------|-----------------------|-----------|
| STANDARD FEDERAL BANK Checks | | | | | | | |
| 11720 | 04/22/2015 | Printed | | 124 | BLUE CROSS BLUE SHIELD OF MICH | May premium | 4,250.04 |
| 11721 | 04/22/2015 | Printed | | 429 | CHASE | Visa | 256.81 |
| 11722 | 04/22/2015 | Printed | | 29 | CITY OF NOVI | Stairs for drop-off | 795.00 |
| 11723 | 04/22/2015 | Printed | | 63 | JDCTEK LLC. | Laura's email update | 47.50 |
| 11724 | 04/22/2015 | Printed | | 21 | KINGSETT LLC | Public Notice Ad | 60.00 |
| 11725 | 04/22/2015 | Printed | | 414 | LAURA SHAW | Misc. | 156.47 |
| 11726 | 04/22/2015 | Printed | | 10 | MILLER, CANFIELD,PADDOCK & STO | Legal-fire | 2,165.50 |
| 11727 | 04/22/2015 | Printed | | 70 | PLANTE & MORAN CRESA, LLC | Consulting-fire | 1,306.25 |
| 11728 | 04/22/2015 | Printed | | 33 | SQS, INC. | March appts. | 202.50 |
| 11729 | 04/22/2015 | Printed | | 33 | SQS, INC. | Wixom HHW-4/11/15 | 15,592.50 |
| 11730 | 04/22/2015 | Printed | | 33 | SQS, INC. | South Lyon batteries | 223.64 |
| 11731 | 04/22/2015 | Printed | | 52 | THE U.S. LIFE INSURANCE CO. | May premium | 378.92 |
| 11732 | 04/22/2015 | Printed | | 184 | VANTAGEPOINT TRANS AGENTS-457 | 4/23/15 Payroll | 1,065.20 |
| 11733 | 04/22/2015 | Printed | | 117 | KONICA MINOLTA | Lease | 85.00 |
| 11734 | 05/06/2015 | Printed | | 43 | CITIBUSINESS CARD | Visa | 60.00 |
| 11735 | 05/06/2015 | Printed | | 94 | COMCAST | Phone & internet | 298.76 |
| 11736 | 05/06/2015 | Printed | | 69 | DUNCAN DISPOSAL SYSTEMS, LLC | Novi-April | 6,850.00 |
| 11737 | 05/06/2015 | Printed | | 038 | EIGHT MILE BOULEVARD ASSOC. | FY 15-16 Membership | 108.00 |
| 11738 | 05/06/2015 | Printed | | 87 | EMERGE KNOWLEDGE DESIGN, INC. | Re-Trac FY 15-16 | 1,750.00 |
| 11739 | 05/06/2015 | Printed | | 123 | IRIS WASTE DIVERSION SPECIAL | Misc. | 1,043.75 |
| 11740 | 05/06/2015 | Printed | | 9 | KONICA MINOLTA BUS. SOLUTIONS | Copies | 19.81 |
| 11741 | 05/06/2015 | Printed | | 508 | OFFICE DEPOT, INC. | Office supplies | 66.79 |
| 11742 | 05/06/2015 | Printed | | 33 | SQS, INC. | Southfield HHW | 20,982.50 |
| 11743 | 05/06/2015 | Printed | | 33 | SQS, INC. | South Lyon batteries | 236.97 |
| 11744 | 05/06/2015 | Printed | | 184 | VANTAGEPOINT TRANS AGENTS-457 | 5/7/15 Payroll | 1,065.20 |
| 11745 | 05/06/2015 | Printed | | 79 | WILLIAMS SCOTSMAN | Wixom-May | 117.00 |
| 11746 | 05/21/2015 | Printed | | 124 | BLUE CROSS BLUE SHIELD OF MICH | June premium | 4,250.04 |
| 11747 | 05/21/2015 | Printed | | 6 | CASH | Petty Cash | 300.00 |
| 11748 | 05/21/2015 | Printed | | 429 | CHASE | Visa | 268.82 |
| 11749 | 05/21/2015 | Printed | | 48 | OBSERVER & ECCENTRIC | Public Notice Ad | 309.54 |
| 11750 | 05/21/2015 | Printed | | 70 | PLANTE & MORAN CRESA, LLC | Consulting-fire | 1,718.75 |
| 11751 | 05/21/2015 | Printed | | 33 | SQS, INC. | FH HHW-5/9/15 | 45,155.00 |
| 11752 | 05/21/2015 | Printed | | 52 | THE U.S. LIFE INSURANCE CO. | June premium | 378.92 |
| 11753 | 05/21/2015 | Printed | | 184 | VANTAGEPOINT TRANS AGENTS-457 | 5/21/15 Payroll | 1,065.20 |
| 11754 | 05/21/2015 | Printed | | 33 | SQS, INC. | April appts. | 450.00 |
| 11755 | 06/03/2015 | Printed | | 6 | CASH | Petty Cash | 300.00 |
| 11756 | 06/03/2015 | Printed | | 43 | CITIBUSINESS CARD | Visa | 60.00 |
| 11757 | 06/03/2015 | Printed | | 94 | COMCAST | Phone & internet-June | 298.76 |
| 11758 | 06/03/2015 | Printed | | 123 | IRIS WASTE DIVERSION SPECIAL | Misc. | 556.25 |
| 11759 | 06/03/2015 | Printed | | 117 | KONICA MINOLTA | July lease | 85.00 |
| 11760 | 06/03/2015 | Printed | | 9 | KONICA MINOLTA BUS. SOLUTIONS | Copies | 22.82 |
| 11761 | 06/03/2015 | Printed | | 9 | KONICA MINOLTA BUS. SOLUTIONS | Supplies | 17.25 |
| 11762 | 06/03/2015 | Printed | | 127 | MICHIGAN STATE UNIVERSITY | Furniture for offices | 825.00 |
| 11763 | 06/03/2015 | Printed | | 122 | SAM'S CLUB MC-SNYCB | Surge Protectors | 59.02 |
| 11764 | 06/03/2015 | Printed | | 184 | VANTAGEPOINT TRANS AGENTS-457 | 6/4 /15 Payroll | 1,065.20 |
| 11765 | 06/03/2015 | Printed | | 79 | WILLIAMS SCOTSMAN | Wixom-June | 117.00 |

Total Checks: 46

Checks Total (excluding void checks):

116,486.68