



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270
Fax: 248.208.2273
www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

Agenda
October 28, 2021
RRRASOC Board of Directors
Regular Meeting
9:30 am
Via Zoom

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience Participation
5. Matters for Discussion/Action
 - A. Audit of FY 2020 - 2021 Financial Statements**
 - B. HHW Rates for CY 2022 & 2023**
 - C. Amendments to the MRF Operating Agreement**
 - D. Storm and Disaster Debris Management Plan Proposal**
 - E. Curbside Service Contracts update**
6. Manager's Report
7. Other
8. Consent Agenda
 - A. MRF Operations Report
 - B. Diversion Rate Report
 - C. Payment of Bills Report
 - D. Investment Report
 - E. Revenue and Expenditure Report
 - F. Minutes of July 22, 2021 Regular Meeting
9. Adjournment

RRRASOC Member Communities
Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Public Notice

NOTICE IS HEREBY GIVEN that the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) shall hold a regularly scheduled Board of Directors meeting on Thursday, October 28, 2021, at 9:30 am, via Zoom Virtual Meeting.

This meeting will be held electronically due to the City of Southfield's declared local state of emergency and to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders.

Members of the public body and members of the public may participate electronically, as described below.

RRRASOC will be utilizing the video/audio conferencing platform ZOOM. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting but will only be permitted to speak during the Audience Participation and Public Hearing portions of the meeting and such comments will be limited to three minutes per person during each opportunity to speak.

In order to connect to the meeting through ZOOM and a laptop, Pc or smart phone, a member of the public may need to do one of the following:

- Install Zoom App on mobile device or phone;
- Download Zoom Client at <https://zoom.us/download> and install on a PC or Mac.

You would then access the meeting (Meeting ID 812 5047 7281) through this URL:
<https://us02web.zoom.us/j/81250477281?pwd=OFdjeVR1dkxIUeFQR2NOazQ5QjYzUT09>

Meeting ID: 812 5047 7281
Passcode: 595322

Alternatively, a member of the public can dial into the meeting using one of the following telephone numbers:

(646-558-8656) (312-626-6799) (669-900-9128)
(253-215-8782) (301-715-8592) (346-248-7799)

Members of the public wishing to make comments must do so only during the Audience Participation or Public Hearing portion of the meeting. When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. The Board Chairman or his delegate will determine the order of public speakers.

Participants may also choose to submit comments that can be read into the record. Comments can be submitted via an email to mcsapo@rrrasoc.org. Comments shall be done prior to 9:00 am on the day of the meeting.

Anyone planning to view, listen to or participate in the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the RRRASOC Office at 248-208-2270 or via e-mail at mcsapo@rrrasoc.org at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made.



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THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Michael Csapo, General Manager
Date: October 15, 2021

Re: **Audit of the RRRASOC FY 2020 - 2021 Financial Report**

Action Requested

Accept the FY 2020 - 2021 Financial Report for filing with the appropriate agencies.

Overview

Attached is a copy of the RRRASOC Financial Report for the period ending June 30, 2021, as audited by Plante & Moran, LLP. I believe you will find that the financial statements and the accompanying audit letter indicate that RRRASOC conducted its financial affairs in conformity with generally accepted accounting principles.

The year ended with total revenue \$88,742 above the budgeted amount and total expenditures \$62,941 below the budgeted amount.

Representatives of Plante & Moran, LLP will present an overview of the audit and be available to answer any questions you may have.

Recommendation

Acceptance of the Report is recommended.

Please let me know if you have any questions.

RRRASOC Member Communities

Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

August 20, 2021

To the Board of Directors
Resource Recovery and Recycling Authority
of Southwest Oakland County

We have audited the financial statements of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC or the "Authority") as of and for the year ended June 30, 2021 and have issued our report thereon dated August 20, 2021. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated June 25, 2021, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of the Authority. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our letter about planning matters dated June 30, 2021.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. No new accounting policies impacted the Authority, and the application of existing policies was not changed during the year.

We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus.

We noted no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

To the Board of Directors
Resource Recovery and Recycling Authority
of Southwest Oakland County

August 20, 2021

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant balances, amounts, or disclosures in the financial statements based on sensitive management estimates.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We did not detect any misstatements as a result of audit procedures.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the Authority, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 20, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

To the Board of Directors
Resource Recovery and Recycling Authority
of Southwest Oakland County

August 20, 2021

We would like to take this opportunity to thank the Authority's staff for the cooperation and courtesy extended to us during our audit. Their assistance and professionalism are invaluable.

This information is intended solely for the use of the board of directors and management of the Authority and is not intended to be and should not be used by anyone other than these specified parties.

We welcome any questions that you may have regarding the preceding communications, and we would be willing to discuss these or any other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

A handwritten signature in black ink, appearing to read "Martin J. Olejnik".

Martin J. Olejnik, CPA

A handwritten signature in black ink, appearing to read "Keith Szymanski".

Keith Szymanski, CPA

Resource Recovery and Recycling Authority of Southwest Oakland County

**Financial Report
with Supplemental Information
June 30, 2021**

Resource Recovery and Recycling Authority of Southwest Oakland County

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Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

Independent Auditor's Report

To the Board of Directors
Resource Recovery and Recycling Authority
of Southwest Oakland County

Report on the Financial Statements

We have audited the accompanying financial statements of the General Administrative Fund and the governmental activities (modified accrual and full accrual columns, respectively) of the Resource Recovery and Recycling Authority of Southwest Oakland County (the "Authority") as of and for the year ended June 30, 2021 and the related notes to the financial statements, which collectively comprise the Resource Recovery and Recycling Authority of Southwest Oakland County's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the General Administrative Fund and the governmental activities of the Resource Recovery and Recycling Authority of Southwest Oakland County as of June 30, 2021 and the respective changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Board of Directors
Resource Recovery and Recycling Authority
of Southwest Oakland County

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison schedule, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Plante & Moran, PLLC

August 20, 2021

Resource Recovery and Recycling Authority of Southwest Oakland County

Management's Discussion and Analysis

Our discussion and analysis of the Resource Recovery and Recycling Authority of Southwest Oakland County's (RRRASOC or the "Authority") financial performance provides an overview of the Authority's financial activities for the year ended June 30, 2021. Please read it in conjunction with the Authority's financial statements.

Using This Annual Report

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Authority as a whole and present a longer-term view of the Authority's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the member communities have funded the full cost of providing waste management services.

The fund financial statements present a short-term view; they tell the member communities how the resources were spent during the year, as well as how much is available for future spending.

The Authority as a Whole

	Governmental Activities				
	2019	2020	2021	Change	Percent Change
Assets					
Current and other assets	\$ 619,337	\$ 623,744	\$ 702,558	\$ 78,814	12.6
Capital assets	7,737,037	7,472,994	7,304,859	(168,135)	(2.2)
Total assets	8,356,374	8,096,738	8,007,417	(89,321)	(1.1)
Liabilities					
Current liabilities	52,148	23,037	48,050	25,013	108.6
Noncurrent liabilities	56,799	54,570	68,834	14,264	26.1
Total liabilities	108,947	77,607	116,884	39,277	50.6
Net Position					
Net investment in capital assets	7,737,037	7,472,994	7,304,859	(168,135)	(2.2)
Unrestricted	510,390	546,137	585,674	39,537	7.2
Total net position	<u>\$ 8,247,427</u>	<u>\$ 8,019,131</u>	<u>\$ 7,890,533</u>	<u>\$ (128,598)</u>	(1.6)

The Authority's total net position decreased by approximately 1.6 percent from a year ago from \$8,019,131 to \$7,890,533. Unrestricted net position, the part of net position that can be used to finance day-to-day operations, increased by \$39,537 for the governmental activities.

Resource Recovery and Recycling Authority of Southwest Oakland County

Management's Discussion and Analysis (Continued)

The Authority's Changes in Net Position

	Governmental Activities				Percent Change
	2019	2020	2021	Change	
Revenue					
Member contributions	\$ 330,794	\$ 330,794	\$ 344,025	\$ 13,231	4.0
Host fees	304,616	288,489	269,105	(19,384)	(6.7)
MRF revenue sharing	-	-	130,318	130,318	-
Other revenue:					
Grants and other	6,779	4,433	178,049	173,616	3,916.4
Interest income	2,683	2,914	1,124	(1,790)	(61.4)
Total revenue	644,872	626,630	922,621	295,991	47.2
Expenses					
Printing and publishing	50,039	28,265	24,494	(3,771)	(13.3)
Postage and mailing	30,694	4,416	3,925	(491)	(11.1)
Utilities	5,671	5,930	6,734	804	13.6
Salaries and benefits	266,692	269,078	288,421	19,343	7.2
Supplies	1,543	2,312	626	(1,686)	(72.9)
Professional services	56,397	85,825	182,597	96,772	112.8
Drop-off expenses	119,413	135,787	178,711	42,924	31.6
Training and travel	3,271	977	846	(131)	(13.4)
Other operating expenses	54,351	49,104	61,260	12,156	24.8
Contingency	-	-	4,241	4,241	-
Capital outlay	-	-	19,660	19,660	-
Depreciation	273,225	273,232	279,704	6,472	2.4
Total expenses	861,296	854,926	1,051,219	196,293	23.0
Net Change in Net Position	(216,424)	(228,296)	(128,598)	99,698	(43.7)
Net Position - Beginning of year	8,463,851	8,247,427	8,019,131	(228,296)	(2.8)
Net Position - End of year	<u>\$ 8,247,427</u>	<u>\$ 8,019,131</u>	<u>\$ 7,890,533</u>	<u>\$ (128,598)</u>	(1.6)

The Material Recovery Facility (MRF) revenue-sharing receipts of \$130,318 improved substantially as a result of the long-awaited recovery in the commodities market. Market values have returned to healthy levels for the first time since 2017. Historically, those values have tended to fluctuate significantly as a result of market forces and in general cannot be depended upon for future revenue levels. Revenue from host fees decreased by \$19,384 due to a decrease in capacity utilization by the Authority's MRF contractor.

General Administrative Fund Budgetary Highlights

Overall, the Authority's expenditures remained below budgeted amounts. The Authority's fund balance continues to be closely monitored, as it fell due to reduced cash flow during the period following the 2014 fire at the MRF. The fund balance has risen to healthier levels, as MRF operations and associated revenue returned to normal.

Capital Assets Administration

As described in Note 5, at the end of 2021, the Authority had \$7,304,859 invested in capital assets (net of depreciation), including land, building, and office furnishings and fixtures. Of this amount, \$1,550,000 relates to land.

Economic Factors and Next Year's Budgets and Rates

Commodity prices remain volatile, with global and domestic uncertainty having a continued presence. The COVID-19 pandemic also plays a role in price volatility. Prices have returned to historic norms during the fiscal year, and that is expected to continue into the first half of fiscal year 2022, with less certainty for the second half.

Resource Recovery and Recycling Authority of Southwest Oakland County
Management's Discussion and Analysis (Continued)

Requests for Further Information

This financial report is intended to provide our member communities with a general overview of the Authority's finances and demonstrate the Authority's accountability for the money it receives from the member communities. If you have questions about this report or need additional information, we welcome you to contact the Authority's office.

Resource Recovery and Recycling Authority of Southwest Oakland County
Statement of Net Position/Governmental Fund Balance Sheet

June 30, 2021

	Balance Sheet - Modified Accrual	Accrual Adjustments (Note 2)	Statement of Net Position - Full Accrual
Assets			
Cash and investments (Note 4)	\$ 501,700	\$ -	\$ 501,700
Receivables	190,007	-	190,007
Prepaid expenses and other assets	10,851	-	10,851
Capital assets:			
Assets not subject to depreciation (Note 5)	-	1,550,000	1,550,000
Assets subject to depreciation - Net (Note 5)	-	5,754,859	5,754,859
Total assets	<u>\$ 702,558</u>	7,304,859	8,007,417
Liabilities			
Accounts payable	\$ 44,893	-	44,893
Accrued liabilities and other	3,157	-	3,157
Compensated absences:			
Due within one year	-	5,513	5,513
Due in more than one year	-	63,321	63,321
Total liabilities	48,050	68,834	116,884
Equity			
Fund balance:			
Nonspendable	10,851	(10,851)	-
Unassigned	643,657	(643,657)	-
Total fund balance	654,508	(654,508)	-
Total liabilities and fund balance	<u>\$ 702,558</u>		
Net position:			
Net investment in capital assets		7,304,859	7,304,859
Unrestricted		585,674	585,674
Total net position		<u>\$ 7,890,533</u>	<u>\$ 7,890,533</u>

Resource Recovery and Recycling Authority of Southwest Oakland County

Statement of Activities/Governmental Fund Revenue, Expenditures, and Changes in Fund Balance

Year Ended June 30, 2021

	Statement of Revenue, Expenditures, and Changes in Fund Balance - Modified Accrual	Accrual Adjustments (Note 2)	Statement of Activities - Full Accrual
Revenue			
Member contributions	\$ 344,025	\$ -	\$ 344,025
Host fees	269,105	-	269,105
MRF revenue sharing	130,318	-	130,318
Other revenue:			
Grants and other	178,049	-	178,049
Interest income	1,124	-	1,124
Total revenue	922,621	-	922,621
Expenditures/Expenses			
Printing and publishing	24,494	-	24,494
Postage and mailing	3,925	-	3,925
Utilities	6,734	-	6,734
Salaries and benefits	274,157	14,264	288,421
Supplies	626	-	626
Professional services	182,597	-	182,597
Drop-off expenses	178,711	-	178,711
Training and travel	846	-	846
Other operating expenses	61,260	-	61,260
Contingency	4,241	-	4,241
Capital outlay	131,229	(111,569)	19,660
Depreciation	-	279,704	279,704
Total expenditures/expenses	868,820	182,399	1,051,219
Net Change in Fund Balance/Net Position	53,801	(182,399)	(128,598)
Fund Balance/Net Position - Beginning of year	600,707	7,418,424	8,019,131
Fund Balance/Net Position - End of year	\$ 654,508	\$ 7,236,025	\$ 7,890,533

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 1 - Significant Accounting Policies

Reporting Entity

The Resource Recovery and Recycling Authority of Southwest Oakland County (the "Authority") is a municipal authority and body corporate, incorporated by the cities of Farmington, Farmington Hills, Novi, South Lyon, Southfield, Walled Lake, and Wixom, Michigan; the Village of Milford, Michigan; and the Charter Township of Milford, and was created pursuant to Act 179, Michigan Public Acts of 1947, as amended. Currently, the Authority is engaged in assisting the communities in the coordination of their solid waste management activities. Its ultimate purpose is the collection and disposal of rubbish and acquisition and operation of a waste management system.

Accounting and Reporting Principles

The Resource Recovery and Recycling Authority of Southwest Oakland County conforms to accounting principles generally accepted in the United States of America (GAAP), as applicable to governmental units. The following is a summary of the significant accounting policies used by the Resource Recovery and Recycling Authority of Southwest Oakland County:

Modified Accrual and Full Accrual Data

The Authority consists of a single fund, which is presented in these financial statements on both the modified accrual basis and full accrual basis. The modified accrual column represents the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenue to be available if it is collected within 45 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

The full accrual column represents the total economic resources measurement focus and the full accrual basis of accounting. Revenue is recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Specific Balances and Transactions

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Prepaid Items

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include land and building for the Material Recovery Facility (MRF) site, machinery and equipment, and office furniture and fixtures, are reported in the full accrual column. Capital assets are defined by the Authority as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition cost at the date of donation.

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Capital assets are depreciated using the straight-line method over the following useful lives:

	Depreciable Life - Years
Land (MRF site)	Not depreciated
Building	50
Machinery and equipment	5-15
Office furniture and fixtures	3-10

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and will not be recognized as an outflow of resources (expense/expenditure) until then. The Authority has no items that qualify for reporting in this category.

In addition to liabilities, the statement of net position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The Authority has no items that qualify for reporting in this category.

Net Position

Net position of the Authority is classified in two components: (1) net investment in capital assets consists of capital assets net of accumulated depreciation and is reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets, and (2) unrestricted net position is the remaining net position that does not meet the definition of invested in capital assets.

Net Position Flow Assumption

The Authority will sometimes fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions

The Authority will sometimes fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Furthermore, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Nonspendable: Amounts that are not in spendable form or are legally or contractually required to be maintained intact

Restricted: Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose

Committed: Amounts that have been formally set aside by the board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the board of directors.

Assigned: Intent to spend resources on specific purposes expressed by the governing body

Unassigned: Amounts that do not fall into any other category above. This is the residual classification for amounts in the General Administrative Fund and represents fund balance that has not been restricted, committed, or assigned to specific purposes in the General Administrative Fund.

Member Contributions

The Authority receives contributions from members based on a per capita charge and the most recent census.

Host Fees

The Authority receives host fees in accordance with pricing arrangements stipulated in the MRF operation agreement with the MRF operator. Revenue is calculated based on the incoming volume of material collected outside of the Authority's programs.

Compensated Absences (Vacation and Sick Leave)

It is the Authority's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. A portion of accumulated sick leave is payable upon death or retirement and is accrued. All vacation pay and the portion of sick leave eligible for payout upon death or retirement are accrued when incurred in the full accrual column. A liability for these amounts is reported in the governmental fund only for employee terminations as of year end.

As of June 30, 2021, there was \$68,834 of accrued compensated absences, of which \$5,513 was deemed a current liability. Activity during the year consisted of \$7,887 of reductions to the liability and \$22,151 of additional earned accrued compensated absences.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 1 - Significant Accounting Policies (Continued)

Upcoming Accounting Pronouncement

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, to bring a uniform guidance on how to report public-private and public-public partnership arrangements. As a result, transferors in public-private or public-public arrangements will recognize receivables for installment payments, deferred inflows of resources, and, when applicable, capital assets. Operators will recognize liabilities for installment payments and intangible right-to-use assets and, when applicable, deferred outflows of resources and liabilities for assets being transferred. This statement also provides guidance for accounting and financial reporting for availability payment arrangements, in which a government compensates an operator for services such as designing, constructing, financing, maintaining, or operating an underlying asset for a period of time in an exchange or exchange-like transaction. The provisions of this statement are effective for the Authority's financial statements for the year ending June 30, 2023.

Note 2 - Reconciliation of Individual Fund Column of the Statement of Net Position/Statement of Activities

Net position reported in the statement of net position column is different than the fund balance reported in the individual fund column because of the different measurement focus and basis of accounting, as discussed in Note 1. Below is a reconciliation of the differences:

Fund Balance Reported in Governmental Fund	\$ 654,508
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the funds	7,304,859
Employee compensated absences are payable over a long period of years and do not represent a claim on current financial resources; therefore, they are not reported as fund liabilities	(68,834)
Net Position of Governmental Activities	\$ 7,890,533

The change in net position reported in the full accrual column is different than the change in fund balance reported in the individual fund column because of the different measurements focus and basis of accounting, as discussed in Note 1. Below is a reconciliation of the differences:

Net Change in Fund Balance Reported in Governmental Fund	\$ 53,801
Amounts reported for governmental activities in the full accrual column are different because:	
Governmental funds report capital outlays as expenditures; however, in the full accrual column, these costs are allocated over their estimated useful lives as depreciation:	
Depreciation expense	(279,704)
Capital outlay	111,569
Some employee costs (compensated absences) do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds	(14,264)
Change in Net Position of Governmental Activities	\$ (128,598)

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 3 - Stewardship, Compliance, and Accountability

Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles and state law. All annual appropriations lapse at fiscal year end. The budget is prepared by the general manager and approved by the board of directors. The budget document presents information by fund and line items. The legal level of budgetary control adopted by the governing body (i.e., the level at which expenditures may not legally exceed appropriations) is the line item level. State law requires the Authority to have its budget in place by July 1. Expenditures in excess of amounts budgeted are a violation of Michigan law. State law permits entities to amend their budgets during the year. During the year, the budget was amended in a legally permissible manner. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

Note 4 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The law also allows investments outside the state of Michigan when fully insured. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures no more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Authority has designated two banks for the deposit of its funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs but not the remainder of state statutory authority, as listed above. The Authority's investments comply with all required laws and regulations.

The Authority's cash and investments are subject to various types of risk, which are examined in more detail below:

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a deposit policy for custodial credit risk. At year end, the Authority had \$119,927 of bank deposits (checking and savings accounts) that were uninsured and uncollateralized. The Authority believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Authority evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. In accordance with its investment policy, the Authority manages its exposure to declines in fair value by limiting the weighted-average maturity of its investment portfolio to a range of 90 days to 3 years. The Authority's investment policy does not restrict investment maturities other than commercial paper, which can only be purchased with a 270-day maturity. As of year end, the Authority held \$115,277 invested in an investment pool with a weighted-average maturity of 1.20 years.

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 4 - Deposits and Investments (Continued)

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Authority has no investment policy that would further limit its investment choices. As of year end, the Authority held \$115,277 in an investment pool that was not rated.

Concentration of Credit Risk

The Authority places no limit on the amount it may invest in any one issuer. Approximately 23 percent of the Authority's total cash and investments are in the Oakland County Local Government Investment Pool (the "LGIP").

Fair Value Measurements

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical asset, Level 2 inputs are significant other observable inputs, and Level 3 inputs are significant unobservable inputs. Investments that are measured at fair value using net asset value per share (or its equivalent) as a practical expedient are not classified in the fair value hierarchy below.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Authority's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

Investments in Entities that Calculate Net Asset Value per Share

The Authority holds shares or interests in an investment pool wherein the fair value of the investments is measured on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient.

At June 30, 2021, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

	<u>Carrying Value</u>	<u>Unfunded Commitments</u>	<u>Redemption Frequency, if Eligible</u>	<u>Redemption Notice Period</u>
Oakland County Local Government Investment Pool	\$ 115,277	\$ -	No restrictions	None

The LGIP invests assets in a manner that will seek the highest investment return consistent with the preservation of principal and meet the daily liquidity needs of participants.

The Oakland County Local Government Investment Pool is not registered with the SEC and does not issue a separate report. The pool does not meet the requirements under GASB 79 to report its value for financial reporting purposes at amortized costs. Accordingly, the investment is reported at fair value. The fair value of the position in the pool is not the same as the value of the pool shares because the pool redeems shares at \$1 per share regardless of current fair value.

Resource Recovery and Recycling Authority of Southwest Oakland County

Notes to Financial Statements

June 30, 2021

Note 5 - Capital Assets

Capital asset activity of the Authority was as follows:

Governmental Activities

	Balance July 1, 2020	Additions	Disposals and Adjustments	Balance June 30, 2021
Capital assets not being depreciated - Land (MRF site)	\$ 1,550,000	\$ -	\$ -	\$ 1,550,000
Capital assets being depreciated:				
Building	4,345,863	-	-	4,345,863
Machinery and equipment	2,788,929	110,889	-	2,899,818
Office furniture and fixtures	17,477	680	-	18,157
Subtotal	7,152,269	111,569	-	7,263,838
Accumulated depreciation:				
Buildings	434,585	86,917	-	521,502
Machinery and equipment	781,188	191,038	-	972,226
Office furniture and fixtures	13,502	1,749	-	15,251
Subtotal	1,229,275	279,704	-	1,508,979
Net capital assets being depreciated	5,922,994	(168,135)	-	5,754,859
Net governmental activities capital assets	<u>\$ 7,472,994</u>	<u>\$ (168,135)</u>	<u>\$ -</u>	<u>\$ 7,304,859</u>

Upon termination of the MRF operations agreement with Republic Services, ownership of any fixed equipment installed by Republic Services will be transferred to the Authority. The Authority will record the facility at its fair value, if any, at the time of transfer (the original cost of the Republic Services-owned equipment installed during fiscal year 2015-2016 was approximately \$6.5 million).

Note 6 - Risk Management

The Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Authority has purchased commercial insurance for medical benefits, workers' compensation, and general liability claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Required Supplemental Information

Resource Recovery and Recycling Authority of Southwest Oakland County

Required Supplemental Information Budgetary Comparison Schedule - General Administrative Fund

Year Ended June 30, 2021

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Revenue				
Member contributions	\$ 344,025	\$ 344,025	\$ 344,025	\$ -
Host fees	280,000	265,000	269,105	4,105
MRF revenue sharing:				
Curbside	-	32,500	123,471	90,971
Drop-off	-	1,000	6,847	5,847
Other revenue:				
Grants and other	219,294	188,854	178,049	(10,805)
Interest income	2,500	2,500	1,124	(1,376)
Total revenue	845,819	833,879	922,621	88,742
Expenditures				
Printing and publishing	37,005	31,291	24,494	6,797
Postage and mailing	18,270	4,492	3,925	567
Utilities	5,930	6,780	6,734	46
Salaries and benefits:				
Supervisory salaries	112,409	113,871	113,870	1
Permanent salaries	55,630	56,354	56,353	1
Overtime/Bonus/Longevity	4,562	4,590	4,590	-
FICA	14,838	15,153	15,042	111
Medical and dental insurance	64,287	62,465	60,845	1,620
Unemployment insurance	202	874	870	4
Workers' compensation	750	769	769	-
ICMA contribution	21,783	21,819	21,818	1
Supplies:				
Operating supplies	1,000	750	112	638
Office supplies	2,000	2,000	514	1,486
Professional services:				
Consulting services - Legal	2,700	2,700	85	2,615
Contractual services	197,055	193,600	170,372	23,228
Audit	12,000	12,140	12,140	-
Drop-off expenses:				
Contractual services - Drop-off	116,000	149,500	148,968	532
Contractual services - Household hazardous waste	50,000	30,000	29,743	257
Training and travel:				
Conferences and workshops	3,000	-	-	-
Expenses and mileage	2,500	2,500	846	1,654
Other operating expenses:				
Magazines and periodicals	220	76	76	-
Membership dues	1,250	916	916	-
Vehicle allowance	4,800	4,800	4,800	-
Community relations	5,500	9,100	7,700	1,400
Building/Liability insurance	25,685	25,500	25,435	65
Equipment maintenance	24,347	24,514	19,473	5,041
Building and grounds maintenance	1,700	1,700	-	1,700
Office equipment rental	1,000	1,000	776	224
Computer software	350	1,075	975	100
Office equipment	2,500	2,500	1,109	1,391
Contingency	15,000	6,588	4,241	2,347
Capital outlay	124,120	142,344	131,229	11,115
Total expenditures	928,393	931,761	868,820	62,941
Excess of Revenue (Under) Over Expenditures	(82,574)	(97,882)	53,801	151,683
Fund Balance - Beginning of year	600,707	600,707	600,707	-
Fund Balance - End of year	\$ 518,133	\$ 502,825	\$ 654,508	\$ 151,683

See note to required supplemental information.

Resource Recovery and Recycling Authority of Southwest Oakland County

Note to Required Supplemental Information

June 30, 2021

Excess of Expenditures Over Appropriations in Budgeted Fund

During the year, the Authority's General Administrative Fund did not incur any expenditures in excess of the budget.



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: October 20, 2021

Re: **HHW Rates for CY 2022 & CY 2023**

Action Requested

Accept the attached proposal from ERG Environmental to provide HHW services for CY 2022 and CY 2023.

Overview

The current pricing for HHW services from ERG Environmental extends through December 31, 2021. Attached is a pricing proposal for CY 2022 and CY 2023.

Also attached is a table comparing the current and proposed pricing for RRRASOC to programs with similar programs and services, which shows that the RRRASOC pricing is the lowest among similar programs.

Recommendation

Since the proposed pricing is lower than similar programs in the region and ERG Environmental is the only service provider able to meet the needs of the RRRASOC HHW program, acceptance of the attached proposal from ERG Environmental to provide HHW services for CY 2022 and CY 2023 is recommended.

Please let me know if you have any questions or comments.

attachments

RRRASOC Member Communities

Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township

Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Events			Bloomfield Township	SOCRRRA - Troy	Oakland County	SOCRRRA - Oak Park	Wayne County	West Bloomfield ERG Bid	West Bloomfield U.S. Ecology Bid	Plymouth	Genesee County
2021	\$	RRRASOC	\$ 57.00	\$ 57.17	\$ 57.75	\$ 63.87	\$ 67.50	na	na	\$ 69.90	\$ 98.81
2022	\$	55.50	na	na	60.00	na	\$ 70.50	\$ 67.53	\$ 80.42	\$ 73.00	na
2023	\$	58.00	na	na	na	na	\$ 74.00	na	na	\$ 76.60	na
Drop Off				Wayne County							
		RRRASOC	Plymouth	County							
2021	\$	45.00	\$ 51.00	\$ 56.00							
2022	\$	48.50	\$ 53.60	\$ 58.75							
2023	\$	50.50	\$ 55.90	\$ 61.75							



13040 Merriman Road, Suite 200 • Livonia, Michigan 48150-1816
734.437.9650 • FAX 734.437.9651 • www.ERGenvironmental.com

August 10, 2021

Mr. Michael Csapo
General Manager
RRRASOC
20000 8 Mile Rd
Southfield, MI

RE: HHW DISPOSAL – 2022 AND 2023 EVENT AND LIVONIA DROP OFF PRICING

Dear Mr. Csapo,

SQS, Inc dba ERG Environmental Services (ERG) thanks **RRRASOC** for the opportunity to provide Household Hazardous Waste (HHW) services to member residents for the Calendar year 2022 & 2023. Per your request, presented herein is updated pricing for HHW services, to include providing multiple Saturday event services as well as allowing RRRASOC residents to drop off year-round at the ERG facility located in Livonia, MI.

ERG provides one of the best organized, staffed, and equipped HHW collection programs in the industry. Over the past several years ERG has successfully performed on average over 100 HHW collections per year. We encourage you to reach out to our references to learn more about our capabilities.

We appreciate the opportunity to provide this information to you. If you have any questions, please do not hesitate to contact Edward Dawkins (734.437.9658), edawkins@ERGenvironmental.com.

Thank you for this opportunity.

Sincerely,

ERG ENVIRONMENTAL SERVICES

Kathy Mukavetz
Project Manager



ERG ENVIRONMENTAL SERVICES
13040 Merriman Road, Suite 200, Livonia, MI 48150
734.437.9650 (p) • 734.437.9651 (f)

RRRASOC
August 10, 2021
HHW – Cost Proposal



HOUSEHOLD HAZARDOUS WASTE MANAGEMENT METHODS & PRICING CY 2022 & 2023

Service	Waste Mgt. Method*	Price
Per Vehicle Event Price – Calendar Year 2022	NA	\$ 55.50
Per Vehicle Event Price – Calendar Year 2023	NA	\$ 58.00
Per Vehicle Resident Drop Off Price (ERG Livonia) - Calendar Year 2022	NA	\$ 48.50
Per Vehicle Resident Drop Off Price (ERG Livonia) - Calendar Year 2023	NA	\$ 50.50
Unacceptable Wastes (Typical)		
Explosives, weapons, radioactive waste, trash, tires, yard waste, fireworks, compressed gas cylinders, industrial and/or commercially generated waste, and large appliances (refrigerators, stoves, etc).		
*Waste Management Methods		
RC – Recycle / Reuse ♦ FI – Fuel Blending / Incineration ♦ NE – Neutralization ST – Stabilization ♦ DI – Destructive / Incineration ♦ LF – Landfill		

PROPOSAL ACCEPTANCE

If this Cost Proposal (and General Terms and Conditions thereof) are acceptable, please complete and sign this section and **return a copy of this completed page** (along with payment information for the retainer specified above) via fax to 734.437.9651 or via email to either of the parties referenced above.

Certification and Acceptance: By signing below I accept this Cost Proposal and certify that I am authorized to do so on behalf of the company named herein, that I have read and understand the proposal, pricing, and General Terms and Conditions thereof, and that I have had the opportunity to seek legal and technical advice in its regard.

Name: _____ Title: _____

Signature: _____ Date: _____

PO # (if required) _____

GENERAL TERMS AND CONDITIONS

- 1) **Acceptance:** By signing and returning a copy of this proposal, Client accepts these General Terms and Conditions and the Scope of Services / Scope of Work, subject to final credit approval by ERG Environmental Services (ERG) and incorporation of payment terms (see item #4, below). This Agreement is and shall always remain that of independent parties to a contractual relationship. Client shall reimburse ERG for all costs and expenses of collecting any amounts owed to ERG, including, without limitation, court costs and reasonable attorney fees.
- 2) **Scope of Services:** ERG's proposed Scope of Services/Scope of Work and associated fee estimates and schedules, are based on ERG's understanding of the waste which requires management / overall project and ERG's Client (and/or Waste Generator's



ERG ENVIRONMENTAL SERVICES
13040 Merriman Road, Suite 200, Livonia, MI 48150
30 (p) • 734.437.9651 (f)

RRRASOC
August 10, 2021
HHW – Acceptance / General T&C

[Generator], if different than Client) needs and objectives. If, as a result of knowledge gained during management of the project / waste and/or other information becomes known, ERG feels that a change in level of effort or direction is warranted, ERG will inform Client of the proposed changes in the Scope of Services so that negotiation can be accomplished. Client / Generator shall make available to ERG all information regarding the waste and any relevant site conditions that may affect the Scope of Services. Client/ Generator will provide ERG all information that is known or readily accessible to Client / Generator that may be reasonably necessary for completion of services to be performed by ERG. Prior to removal of the waste, during the project, or at any time thereafter when new information becomes available to Client / Generator, same shall provide prompt, full, and complete disclosure to ERG of new information that could affect ERG's performance of its services or could pose potential hazardous conditions or risk to the health or safety of ERG's employees, agents, and/or subcontractors.

- 3) **Quotations and Proposals:** Quotations or estimates of fees will be honored for a period of 30 days unless otherwise agreed. Unless expressly stated otherwise, quoted fees constitute our estimate based upon our understanding of the work to be performed and are subject to revision if the scope-of-services is modified / redefined. **If the quoted work is subject to Living Wage, Davis-Bacon Act, and/or another mandatory or prevailing wage structure, Client must notify ERG of said requirement in advance of quotation preparation. Any additional wage payment(s) ERG must make to ERG and/or subcontracted personnel to satisfy undisclosed wage requirements of the work will be invoiced to Client as an additional charge.** Verbal quotations are not binding until confirmed in writing and signed by Client. Pricing changes must be in writing and signed by ERG and Client to be considered binding
- 4) **Payment:** Client shall pay ERG in full within thirty (30) calendar days of the date of each ERG invoice. Any amount not paid within thirty (30) calendar days of the ERG invoice date shall be charged interest at the rate of one and one-half percent (1-1/2%) per month, which shall be applied effective as of the date such payment was originally due. These payment terms are contingent upon ERG's review of Client's credit history; pre-payment or a retainer may be required prior to services being rendered.
- 5) **Ownership of Samples:** Samples from the Client's / Generator's site, submitted to ERG by the Client / Generator or residue thereof after analysis, shall remain the property and responsibility of Client / Generator for purposes of special handling, hazardous waste transport and/or disposal. Unless otherwise agreed, sample residuals shall be disposed of or returned to Generator upon completion of the analyses at the discretion of ERG. Samples will be analyzed under normal processing time of 5-10 working days. All samples will be retained for 30 calendar days from date of collection unless an extension is requested in writing.
- 6) **Waste Shipping Requirements:** It is the responsibility of the Generator to properly package, mark, and label hazardous material or hazardous waste in compliance with Department of Transportation (DOT) requirements. All containers must be suitable for transportation pursuant to the DOT requirements or recovery drums will be provided and utilized by ERG, at a charge of \$155.00 per drum to Client. Client acknowledges that while ERG may identify or provide packaging, marking or labeling materials, it is the sole responsibility of Generator to maintain compliance with DOT regulations. Same applies to bulk waste shipments.
- 7) **Selection of Disposal Facility:** Client / Generator acknowledges that ERG has no responsibility for the final selection of a treatment technology nor Treatment, Storage, and Disposal Facility (TSDF) for each generated waste stream, as this is the responsibility of the Generator. Client / Generator further acknowledge that while ERG may identify potential TSDF's that are capable of managing the generated waste(s), ERG may not and will not select any specific TSDF for any waste stream on behalf of Client or Generator. Title and all other incidents of ownership to the waste material shall pass directly from Generator to the TSDF designated by the Generator (or Client on behalf of Generator). Moreover, any testing by ERG and/or transportation of any waste material by ERG shall not relieve Generator of any of its obligations or liabilities under the Comprehensive Environmental Response, Compensation and Liability, 42USC 9601 et seq.; the Resource Conservation and Recovery Act of 1976, 42 USC 9601 et seq.; or the Natural Resources and Environmental Protection Act, MCLA 324.181 et seq., and/or any other regulations which pertain to management of the site conditions / waste / etc. outlined herein, each as may be amended from time to time.
- 8) **Recycling:** Materials and/or wastes for which ERG has accepted title may be beneficially recycled through re-use, re-sale, secondary recycled feed stock, smelting, extrusion, and other acceptable methods, at the discretion of ERG. Recycling / recovery value to remain with ERG.
- 9) **PCB Materials:** Mineral oil for dechlorination must contain less than 1% water and solids or special pricing will apply. Analytical must be provided for all PCB material prior to removal from Client's / Generator's site. If the analytical is greater than one (1) year old, ERG will obtain a sample of each item and a charge of \$105.00 / sample will be invoiced to Client. Pricing assumes storage for disposal date of less than one (1) month, otherwise surcharges may apply. PCB wastes cannot contain RCRA constituents.



- 10) **Standard of Care:** Pursuant to the terms and conditions of this Agreement, ERG will perform services using the standard of care commonly used by environmental professionals and hazardous waste transporters practicing in the State of Michigan. This agreement shall be governed by the laws of the State of Michigan.
- 11) **Delay or Termination:** In the event of termination at the request or direction of Client prior to the completion of the agreed upon services, ERG shall be compensated for services performed up to the date of termination and ERG shall bear no legal or financial liability for the site, waste, or any other conditions which result from the decision by Client to delay or terminate the project. Compensation shall include labor and expenses for completion of specific analyses and activities underway at the time of notification, as well as all costs, expenses and damages resulting from the termination. ERG shall not be responsible for delays in performance or cancellation of contracts resulting from causes beyond the control of ERG, labor disputes, and/or acts of third parties.
- 12) **Reference to Clients:** ERG shall have the right to utilize Client's name and a general description of the services provided as reference to other potential clients, unless instructed otherwise by Client. ERG will not use any documents, photos or specific references to Client, Client's projects or facilities unless authorized to do so in any sales, advertising or company brochures.
- 13) **General Indemnification:** ERG will indemnify and hold Client harmless from and against demands, damages, and expenses caused solely by ERG's negligent acts and omissions, and breach of contract and those acts, omissions, and breaches of persons for whom ERG is legally responsible. Client will indemnify and hold ERG harmless from and against demands, damages, and expenses caused by Client's negligent acts and omissions, and breach of contract and those acts, omissions, and breaches of persons for whom Client is legally responsible (including persons for whom Generator is legally responsible, if Client is acting on behalf of Generator).
- 14) **Ownership of Documents:** ERG shall have rights of ownership of all data, project records, work products, reports, or instruments of service and such materials shall remain in the possession of ERG for a period of seven years. Client shall have reasonable access to original such materials during normal business hours.
- 15) **Confidentiality:** ERG agrees to maintain in confidence all information gathered and formulated as part of the authorized services except where disclosure is mandated by law. ERG further acknowledges that the information presented in proposals and reports is exclusively for the use of Client or Generator (as applicable). ERG will not distribute or publish reports without the consent of Client except as required by law or court order. Client acknowledges that all reports filed with State and/or Federal regulatory agencies on behalf of Client or Generator, by authorization to ERG, become public records subject to dissemination through the Freedom of Information Act.
- 16) **Conclusions:** Conclusions made by ERG are statements of professional opinion based in part on the interpretation of data from discrete samples and reasonable interpolation of conditions between sample points. Data and conclusions are not transferable to third parties, different sites, or different regulatory circumstances.
- 17) **Delays and Pricing:** Waste loading/transportation delays experienced at Client's / Generator's facility or at the Generator-designated TSDF that are not the fault of ERG will be billed at a demurrage rate of \$95.00 per hour for each waste transport vehicle; additional ERG personnel affected by said delays will be invoiced at the applicable unit hourly rates for that project. Unless otherwise specified herein, price quotations prior to completion of services are estimates only and final invoicing may vary accordingly. Disposal and/or recycling prices may vary without notice to ERG.





Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: October 21, 2021

Re: **MRF Operating Agreement Amendments**

Action Requested

Authorize amendments to the MRF Operating Agreement with Republic Services, subject to review by legal counsel.

Overview

The MRF Operating Agreement contains a formula for sharing revenue from the sale of recyclables collected within the RRRASOC communities, wherein the difference between the average commodity revenue (ACR) and a target price (aka Trigger Point) is split between RRRASOC and its MRF operator, Republic Services.

The Trigger Point is conceptually designed to cover the operating costs and profit margin of the contractor processing material from the RRRASOC communities. As currently configured per sections 6.3 & 6.4 of the Agreement, if the value of the material is above the Trigger Point, the difference is shared between RRRASOC and Republic Services, with RRRASOC receiving 60%.

If the value is below the Trigger Point, the contractor may request reimbursement of the shortfall difference but RRRASOC is under no obligation to grant that request.

As you are aware, between February of 2018 and November of 2020, the value of the commodities was consistently below the Trigger Point. The total difference between the ACR and the Trigger Point during that time has been calculated to be more than \$990,000. The difference between the ACR and actual operating costs has been calculated to be nearly \$1,375,000. Several requests for shortfall reimbursement were submitted to RRRASOC. Those requests were denied by the RRRASOC Board of Directors.

For a variety of reasons outside the control of the Contractor, operating costs have increased 44.8% since 2017, with another expected increase of 3.4% (labor costs) before the end of 2021, for a total increase of 48.2%.

Since 2017, the Trigger Point has increased, in accordance with the Agreement, by 10.9%, with another 3.9% due to take effect in October.

RRRASOC Member Communities

Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Proposed amendments to the Agreement would increase the Trigger Point to \$85, or another 11.6% for a total increase of 15.5%. If approved, the total increase of the Trigger Point since 2017 would be 28.2%, compared to the operating cost increase of 48.2%.

If approved, the Trigger Point would be reset at \$85 per ton, effective October 1, 2021. Operating costs are presently \$94 per ton. In other words, RRRASOC would not receive any revenue sharing until approximately 90% of the operating costs are covered by commodity values.

Republic Services is also requesting that sharing of any revenue above the Trigger Point be 50% / 50%.

Republic Services has agreed to eliminate the contract language that permits them to submit shortfall requests.

Beginning in December 2020, commodity values have improved substantially. RRRASOC's share of revenue last month was \$61.74 per ton. Using the September commodity values, the share would be \$60.02 with the October Trigger Point increase per the Agreement. Under the proposed amendments, RRRASOC's share would be reduced to \$45.73. That compares favorably to the \$7.73 per ton received in FY 2020 - 2021, the \$1.54 per ton budgeted for FY 2021 - 2022, and the \$3.02 per ton forecasted in the out years of the RRRASOC 5-year forecast.

The annual value of revenue sharing to RRRASOC with the amendments, using the September values, is more than \$770,000.

The current Operating Agreement expires September 30, 2023, with the option of one two-year extension at the Contractor's sole discretion and three additional five-year periods upon mutual agreement for each period.

Recommendation

The proposed amendments better align the Trigger Point with operating costs and is consistent with the conceptual intent of the original agreement. It also eliminates contractual disputes over shortfall requests, while providing RRRASOC with a healthy level of revenue sharing. As such, authorization to make amendments to the MRF Operating Agreement with Republic Services, subject to review by legal counsel, is recommended.

Please let me know if you have any questions or comments.

attachment

6.3 Monthly Revenue Share (modified by mutual agreement as of October 1, 2021)

The Monthly Revenue Share used in the calculation of Contractor's Monthly Payment shall be the product of ACR for the subject month minus the Trigger Point (as further defined and calculated herein) times the Revenue Share Percentage of fifty percent (50%), times the tons of Recyclables delivered to the Contractor at the MRF during that month. Or, expressed as a formula:

Monthly Revenue Share = (ACR - Trigger Point) * 50% * Monthly tons of RRRASOC Recyclables.

The revenue earned from the sale of Product typically is based on the mill buyer's scale. The mill buyer's scale weights and resulting Product revenues will be used to determine the ACR.

If ACR is less than the Trigger Point, Contractor is not entitled to a payment and RRRASOC is not obligated to pay Contractor any compensation or fees.

6.4 Trigger Point Annual Escalation (modified by mutual agreement as of October 1, 2021)

Commencing on October 1, 2021, the Trigger Point shall be \$85.00/ton.

Subsequently, the Trigger Point will be increased on an annual basis (adjusted in the month October each respective year) for each subsequent Operating Year according to the following formula:

New Trigger Point = the previous Operating Year's Trigger Point + 100% of (the annual increase in the CPI, provided the such annual increase shall not be less than two percent (2%) or greater than five percent (5%)).

In addition, the Trigger Point may be adjusted in good faith by Contractor and RRRASOC, subject to mutual agreement between Contractor and RRRASOC, to appropriately reflect, and compensate Contractor for the following related to RRRASOC Recyclables:

(i) evaporation, dirt, snow and excessive moisture content and/or rejection of commodity sales by reason of any so-called "green fence" or similar initiatives;

(ii) any increase in Contractor's operating or other costs, including but not limited to labor, financing, compliance and/or equipment purchase, maintenance or replacement costs, as a result after the date hereof in any change in, or enactment of, any Law, including but not limited to Laws as to minimum or prevailing wages, living wages, sales, use, excise or other taxes, employment, and environmental, zoning and/or land use, but expressly excluding any increases in income tax rates applicable to Contractor; and

(iii) any increased costs of Contractor resulting from, among other things, certain Hazardous Waste, Rejects or other materials delivered by or on behalf of RRRASOC or Member Municipalities not conforming to the Facility Deliver Standards (particularly but not in limitation, plastic bags, hoses, extension cords and scrap metals) that slow down Contractor's sort lines, require special handling, increased equipment wear and tear, increased labor and decreased Recyclables recovery rates.

RRRASOC acknowledges that any such increase may not be associated necessarily with any explicit, direct or indirect cost related to the services provided hereunder by Contractor. Instead, it may relate, at least in part, to Contractor's Facility-wide, or even company-wide, costs associated with the foregoing items. In the event the parties cannot reach agreement on such an adjustment, Contractor may invoke the Dispute Resolution process set forth in Section 12.2 of this Agreement.



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: October 4, 2021

Re: **Storm and Disaster Debris Management Plan Proposal**

Action Requested

Endorse seeking grant funding for the attached Storm and Disaster Debris Management Plan Proposal.

Overview

As we have discussed in the past, storm and disaster debris management planning is essential for communities to be able to rapidly, cost-effectively, and safely cope with the debris that follows a storm or disaster. Unfortunately, according to experts, most communities have not planned adequately to address the myriad of debris management issues that can arise from a severe storm, a natural disaster, or a man-made disaster.

In discussing the issue with emergency management officials, colleagues, and State of Michigan officials, we believe that there may be an opportunity to obtain funding through the Michigan NextCycle program's Intergovernmental Initiatives Public Private Partnership (I2P3) track to assist in developing a comprehensive Storm and Disaster Debris Management Plan as described in the attached proposal document.

The idea is to have the NextCycle team, which is funded through EGLE's Renew Michigan program, develop an RFP, in collaboration with RRRASOC and SOCRRA, to solicit proposals to prepare a plan in accordance with the attached description and fund plan preparation.

Jeff McKeen, General Manager of SOCRRA, agrees that better planning is needed and that a joint plan that covers the 21 SOCRRA and RRRASOC communities both individually and collectively is a project that merits support and funding from outside agencies. The SOCRRA Board of Directors supports the project in concept.

Recommendation

The endorsement of the RRRASOC Board of Directors is necessary to submit the proposal to the NextCycle process. Such an endorsement is recommended.

Please let me know if you have any questions or comments.

attachment

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Storm and Disaster Debris Management Plan Proposal

Problem Statement

After a storm event, natural disaster, or man-made disaster causing major damage to private and public property there will likely be extensive amounts of debris. Such debris is typically comprised of the following:

- Household garbage;
- Construction debris;
- Vegetative debris;
- Household hazardous waste;
- White goods;
- Electronics.

Often debris may block roadways or cause environment issues that pose public health, safety, and welfare threats. At a minimum, storm or disaster debris often requires a municipal public works response that is unplanned and for which many, if not most, communities are often unprepared.

Project Proposal

The Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) and the Southeast Oakland County Resource Recovery Authority (SOCRRA) propose that the Michigan NextCycle Team provide the expertise and resources to prepare a Storm and Disaster Debris Management Plan that covers their combined 21 communities collectively and individually and which can be reviewed, approved, and adopted by RRRASOC, SOCRRA, and their 21 communities individually.

The plan should exhibit the following characteristics:

1. Consistency with the recommendations of county, state, and federal authorities;
2. Consistency with and complementary to any existing local plans;
3. Consistency with best practices for debris and material management;
4. Able to serve as a response plan and resource for individual communities, including establishing and/or documenting:
 - a. Local organizational and contact information, including emergency operations information;
 - b. County, State, and Federal emergency contact information, including emergency operations information;
 - c. Mutual aid agreements;
 - d. Competitively bid private sector service provider agreements;
 - e. Additional private sector service provider information;
 - f. Identification of and agreements for use of staging areas, disposal facilities, recycling facilities, composting facilities, hazardous waste facilities, and other facilities so as to ensure that debris can be cost-effectively managed upon collection and managed to maximize materials utilization;
5. Capable of being successfully integrated into existing or future local, county, or state Emergency Operations Plans;

Storm and Disaster Debris Management Plan Proposal

6. Capable of serving as a template for other Michigan communities.

Project Benefits

The benefits of a Storm and Disaster Debris Management Plan are well known. Having a robust, actionable plan allows communities to more quickly, cost-effectively, and safely respond during emergencies or following storm events to meet the health, safety, and welfare needs of their residents and businesses.

Proper planning allows for prevention, preparedness, mitigation, response, and recovery. It also ensures that communities are poised to receive assistance as necessary and appropriate from outside agencies such as County, State, and Federal entities.

In addition to being a critical component of emergency and disaster planning, debris management planning is an essential component of solid waste and materials management planning. Ensuring that debris is recycling, composted, or otherwise managed to capture value provides substantial environmental benefits while allowing for further value-added economic activity to take place with those materials.

The proposed project meets the following broad goals that have been expressed at the local, county, state, and federal levels:

1. Emergency planning;
2. Materials management and solid waste planning that maximizes materials utilization to meet environment, economic, and critical supply chain needs;
3. Climate resiliency;
4. Ensuring that all communities have the resources and opportunities to effectively respond to meet the health, safety, and welfare needs of their residents and businesses;
5. Maximize intergovernmental initiatives and cooperation;
6. Utilize public-private partnerships to achieve public policy goals.



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
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Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Michael Csapo, General Manager
Date: October 20, 2021

Re: **Manager's Report**

1. The audit of the FY 2020 - 2021 Financial Statements was completed. See agenda.
2. A proposal for CY 2022 & 2023 HHW rates was evaluated. See agenda.
3. Proposed amendments to the MRF Operating Agreement were evaluated. See agenda.
4. A proposal to prepare a joint Storm and Disaster Debris Management Plan was developed. See agenda.
5. Work on curbside hauling agreements continued.
6. The RRS TruCycle project continued.
7. The Summer/Fall 2021 HHW events began.
8. Work on legislative and policy issues continued, including Part 115 amendments, Part 173 (e-waste) revisions, and product stewardship proposals.
9. Two private MRF tours were held.
10. An engineering inspection of the MRF was conducted.
11. Document shredding events in Farmington Hills and Wixom were sponsored.
12. Three State of Michigan grants were awarded.
13. A stakeholder-funded campaign to promote the recycling of paper cups was developed.
14. Staff attended or presented at the following:
 - A. NextCycle Michigan I2P3 CTIP meeting (x2);
 - B. Michigan EGLE E-Waste workgroup meeting;

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- C. Carton Council Community Education meeting;
- D. Resource Recycling Virtual Conference;
- E. The Recycle Partnership Framework webinar;
- F. Novi HHW event;
- G. NextCycle Michigan I2P3 / RSC Innovation Challenge webinar;
- H. Farmington Area Retired School Personnel meeting;
- I. Farmington City Council meeting;
- J. Milford Village Council meeting.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

September 23, 2021

Mike Csapo
849 North Leroy Street
Fenton, MI 48430

Dear Mr. Csapo,

Congratulations! You were appointed to a two-year term expiring August 31, 2023, to the Solid Waste Management Planning Committee. The first meeting date for the committee is set for Tuesday, November 9, 2021, at 1:30 PM in the 2nd Floor Conference Room at the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502. An agenda for the first meeting is attached.

If you have any questions, please do not hesitate to contact Cody Roblyer, Lead Planner, of my staff at croblyer@geneseecountymi.gov or (810) 766-6570.

Sincerely,

Derek Bradshaw, Director
Genesee County Metropolitan Planning Commission

Derek Bradshaw, Director

Christine Durgan, Assistant Director

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



125 Rowell Court
Falls Church, VA 22046
864.760.8828

RECYCLINGPARTNERSHIP.ORG

Mike Csapo
Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC)
20000 W. Eight Mile Road
Southfield, MI 48075

October 14, 2021

Dear Mr. Csapo,

On behalf of The Recycling Partnership and Michigan EGLE (Environment, Great Lakes and Energy), I would like to congratulate RRRASOC on being selected as a Recycling App to Action Grant recipient. As a part of this grant, RRRASOC will receive direct financial assistance from The Recycling Partnership in the projected amount of \$50,000. In addition to this grant funding, RRRASOC will also receive a wide range of technical assistance and in-kind support from The Recycling Partnership during the implementation of the recycling quality improvement program.

By accepting this grant, RRRASOC will take recycling data gathered during their previous Recycling Quality Improvement Grant, analyze it to better understand the recycling behavior of RRRASOC residents and amplify the results with targeted education and outreach. At The Recycling Partnership, we are working with communities to transform recycling for good. We understand it takes a team to deliver tons, and the close partnerships that we develop with our grantees are living examples of this collaborative approach. We couldn't be more excited to continue our work with RRRASOC over the coming months as your community makes additional investments in recycling and works to further improve the quality of the recycling system.

I will be contacting you to set up a one-on-one conversation to discuss program details and timing. After that discussion, we will draft a contract and workplan for your review and eventual signature. The contract will have an anticipated term that begins with the signing of the contract and extends for a full year beyond the implementation of the program. In addition to finalizing the grant contract, an onboarding meeting with The Recycling Partnership team is required. This onboarding was originally going to be an in-person training at the annual [Michigan Recycling Conference](#) in Bay City, MI. **However, given travel hesitancy and public safety precautions we are still taking due to the COVID-19 outbreak, we have transitioned the in-person training to a virtual platform instead.** The Recycling Partnership will host a virtual meeting to engage directly with RRRASOC and other key stakeholders so that we can work together to fine tune the timeline and milestones for the project.

I will be in touch again soon, but please feel free to reach out if you have any questions in the meantime. Thank you very much, and again, congratulations!

Sincerely,

Cassandra Ford, Community Program Manager
The Recycling Partnership
Email: cford@recyclingpartnership.org
Phone: 785.840.4048



Resource Recovery & Recycling Authority of Southwest Oakland County

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Southfield, MI 48075-5708

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Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

To: RRRASOC Board of Directors
From: Mike Csapo, General Manager
Date: October 15, 2021

Re: **MRF Operations Report**

Attached are the MRF throughput figures through September 2021. During the period, the MRF accepted more than 51,583 gross tons of material.

Nearly 12,078 tons of material, or 23.4%, came from RRRASOC Member Communities' programs in accordance with MRF Service Agreements or RRRASOC drop-off sites, while the facility accepted more than 39,505 tons of material from outside the RRRASOC programs.

Commodity prices have improved dramatically as shown on the accompanying graph.

Please let me know if you have any questions or comments.

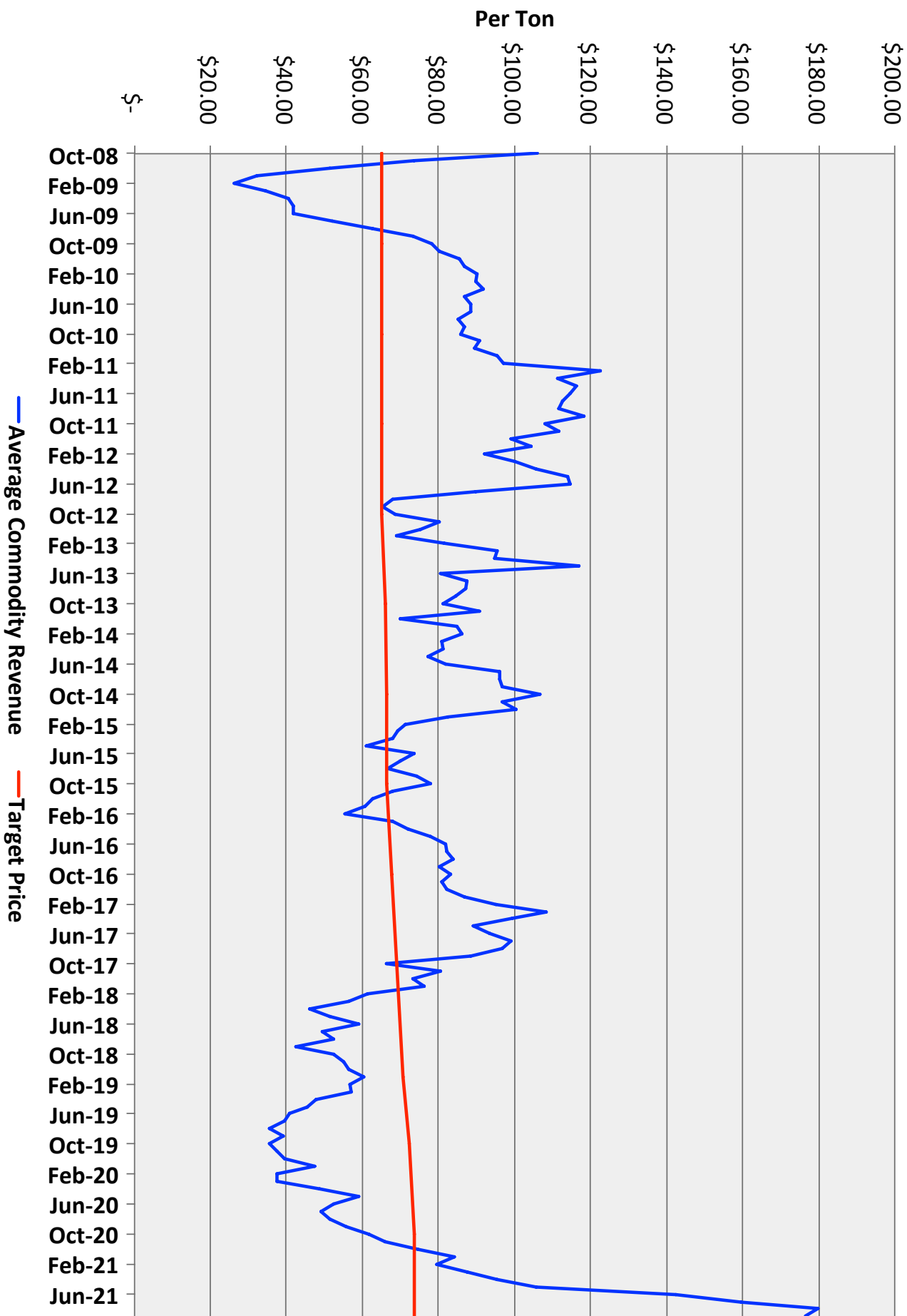
attachment

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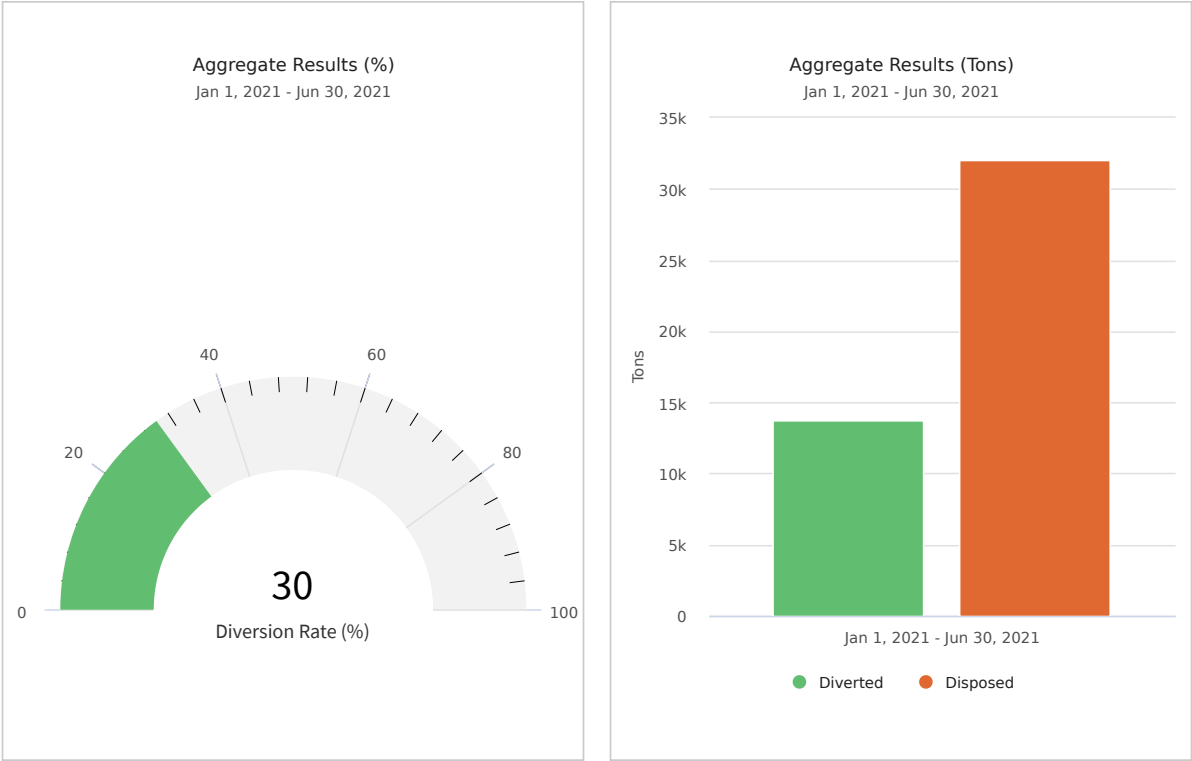
MRF Throughput

Source: Farmington	Farmington Hills	Village of Milford	Milford Twp	Novi	Novi DO	South Lyon	Southfield	Southfield DO	Walled Lake	Wixom	RRRASOC Total	Third Party	Total	RRRASOC %
Jan-21	59.11	468.68	34.00	41.49	344.41	56.80	190.27	11.52	18.39	59.16	1,335.18	4,239.12	5,574.30	24.0%
Feb-21	51.76	410.37	28.88	32.49	273.75	43.52	161.78	11.75	15.09	46.95	1,113.87	3,379.78	4,493.65	24.8%
Mar-21	61.30	486.02	40.92	48.07	348.66	59.35	202.05	15.93	22.27	58.11	1,396.38	3,879.59	5,275.97	26.5%
Apr-21	59.67	473.07	42.21	65.37	341.49	56.19	211.43	16.04	15.45	57.43	1,386.07	3,890.15	5,276.22	26.3%
May-21	57.99	459.79	50.67	50.10	317.20	50.93	194.65	15.43	18.36	53.19	1,316.05	3,554.10	4,870.15	27.0%
Jun-21	64.52	511.59	56.18	38.89	388.69	61.41	229.78	18.53	22.03	50.78	1,493.46	4,545.36	6,038.82	24.7%
Jul-21	60.98	483.51	50.93	46.30	251.45	59.64	229.34	16.71	14.82	55.89	1,318.67	5,403.83	6,722.50	19.6%
Aug-21	60.01	475.80	38.84	39.47	281.67	60.32	224.56	19.85	14.97	64.37	1,336.23	5,079.22	6,415.45	20.8%
Sep-21	61.97	491.35	41.31	74.67	306.95	47.71	194.38	11.51	19.20	75.64	1,381.94	5,534.35	6,916.29	20.0%
Oct-21											-		-	
Nov-21											-		-	
Dec-21											-		-	
Total	537.32	4,260.17	383.94	431.77	2,854.27	491.92	1,838.24	137.27	160.58	520.52	12,077.85	39,505.50	51,583.35	23.4%
Average	59.70	473.35	42.66	47.97	317.14	54.66	204.25	15.25	17.84	57.84	1,006.49	4,389.50	4,298.61	23.4%

Commodity Value History



BEST PRACTICE REPORTS DIVERSION RATE REPORT



Aggregate Results (%)

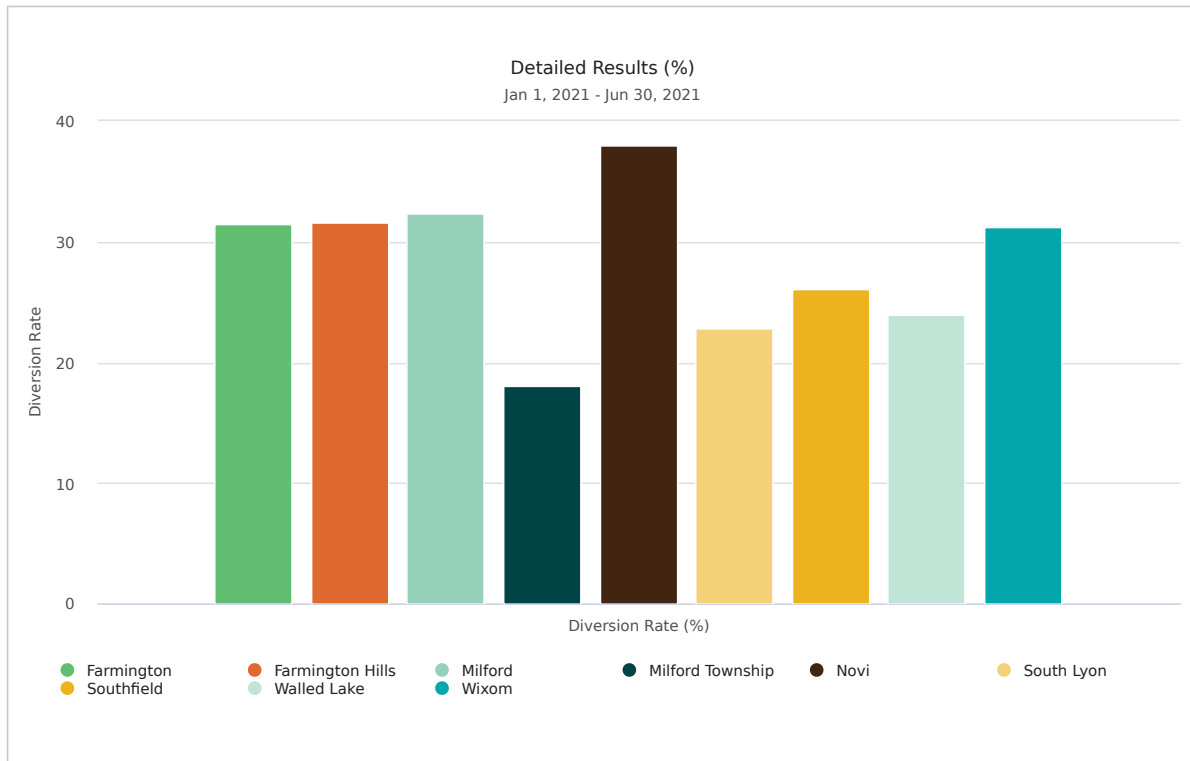
Displaying data collected for: Jan 1, 2021 - Jun 30, 2021

ALL TIME	JAN 1, 2021 - JUN 30, 2021
Diversion Rate (%)	30.00

Aggregate Results (Tons)

Displaying data collected for: Jan 1, 2021 - Jun 30, 2021

ALL TIME	JAN 1, 2021 - JUN 30, 2021
Diverted	13,744.67
Disposed	32,071.15
Total	45,815.82



Detailed Results (%)

Displaying data collected for:

Jan 1, 2021 - Jun 30, 2021

ORGANIZATIONS	DIVERSION RATE (%)
Farmington	31.45
Farmington Hills	31.63
Milford	32.35
Milford Township	18.06
Novi	37.95
South Lyon	22.81
Southfield	26.09
Walled Lake	23.97
Wixom	31.28

Check Register Report

Date: 10/16/2021
Time: 3:21 pm
Page: 1

RRRASOC

BANK: STANDARD FEDERAL BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
STANDARD FEDERAL BANK Checks								
13399	07/21/2021	Printed			124	BLUE CROSS BLUE SHIELD OF MICH	August 2021	4,830.15
13400	07/21/2021	Printed			429	CHASE	Visa	405.32
13401	07/21/2021	Printed			429	CHASE	Visa	147.89
13402	07/21/2021	Printed			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 6/10-7/9/2021	71.39
13403	07/21/2021	Printed			25	RESOURCE RECYCLING SYSTEMS, IN	Quarterly inspection	3,011.33
13404	07/21/2021	Printed			130	THE HARTFORD	August 2021	527.09
13405	07/21/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	7/8/2021 Payroll	972.16
13406	07/21/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	7/22/2021 Payroll	972.16
13407	07/27/2021	Printed			160	KASTLE SYSTEMS LLC	June 2021	1,118.00
13408	07/27/2021	Printed			160	KASTLE SYSTEMS LLC	July 2021	1,118.00
13409	07/27/2021	Printed			160	KASTLE SYSTEMS LLC	August 2021	1,118.00
13410	08/09/2021	Printed			94	COMCAST	Phone & internet 8/2-9/1/21	469.92
13411	08/09/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	July 2021	5,979.87
13412	08/09/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	Grant work-July 2021	56.25
13413	08/09/2021	Printed			160	KASTLE SYSTEMS LLC	9/1-9/30/2021	1,118.00
13414	08/09/2021	Printed			125	MI MUNICIPAL RISK MANAGEMENT	Annual Contribution	17,625.00
13415	08/09/2021	Printed			125	MI MUNICIPAL RISK MANAGEMENT	Annual Contribution	8,000.00
13416	08/09/2021	Printed			4	PLANTE & MORAN PLLC	FY 20-21 Audit	9,800.00
13417	08/09/2021	Printed			33	SQS, INC.	Wixom HHW 7/17/2021	30,281.00
13418	08/09/2021	Printed			33	SQS, INC.	July 2021 appointments	12,870.00
13419	08/21/2021	Printed			124	BLUE CROSS BLUE SHIELD OF MICH	September 2021	4,830.15
13420	08/21/2021	Printed			429	CHASE	Visa	1,870.46
13421	08/21/2021	Printed			140	FIRE ROVER	August 2021	150.00
13422	08/21/2021	Printed			137	GFL	July 2021	12,000.00
13423	08/21/2021	Printed			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 7/10-8/9/2021	60.32
13424	08/21/2021	Printed			130	THE HARTFORD	September 2021	527.09
13425	08/21/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	8/5/21 Payroll	972.16
13426	08/21/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	8/19/2021 Payroll	972.16
13427	08/24/2021	Printed			87	EMERGE KNOWLEDGE DESIGN INC.	Re-Trac	1,750.00
13428	09/04/2021	Printed			534	AMERICAN PUBLIC WORKS ASSOC.	Membership	240.00
13429	09/04/2021	Printed			94	COMCAST	Phone & internet 9/2-10/1/21	470.38
13430	09/04/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	August 2021	3,095.00
13431	09/04/2021	Printed			160	KASTLE SYSTEMS LLC	October 2021	1,118.00
13432	09/04/2021	Printed			25	RESOURCE RECYCLING SYSTEMS, IN	TruCycle MRF Assessment	2,500.00
13433	09/04/2021	Printed			33	SQS, INC.	South Lyon batteries	539.26
13434	09/04/2021	Printed			33	SQS, INC.	Farmington batteries	483.13
13435	09/04/2021	Printed			33	SQS, INC.	August 2021 appts.	10,890.00
13436	09/04/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	9/2/21 Payroll	996.81
13437	09/04/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	9/16/21 Payroll	972.16
13438	09/28/2021	Printed			162	AMERI-SHRED CORP.	1/3 Down Payment on Shredder	19,945.00
13439	09/28/2021	Printed			124	BLUE CROSS BLUE SHIELD OF MICH	November 2021	4,830.15
13440	09/28/2021	Printed			429	CHASE	Visa	536.14
13441	09/28/2021	Printed			94	COMCAST	Phone & Internet	470.38

Check Register Report

Date: 10/16/2021
Time: 3:21 pm
Page: 2

RRRASOC

BANK: STANDARD FEDERAL BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
STANDARD FEDERAL BANK Checks								
13442	09/28/2021	Printed			140	FIRE ROVER	November 2021	150.00
13443	09/28/2021	Printed			137	GFL	August 2021	11,550.00
13444	09/28/2021	Printed			9	KONICA MINOLTA BUS. SOLUTIONS	Copier 8/10-9/9/2021	60.34
13445	09/28/2021	Printed			4	PLANTE & MORAN PLLC	FY 20-21 Audit	2,890.00
13446	09/28/2021	Printed			161	ROURA MATERIAL HANDLING	Hopper	7,799.21
13447	09/28/2021	Printed			126	SHREDCORP	FH Shred Day 9/7/21	800.00
13448	09/28/2021	Printed			126	SHREDCORP	Wixom Shred Day 9/14/21	400.00
13449	09/28/2021	Printed			130	THE HARTFORD	November 2021	527.09
13450	09/28/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	9/30/2021 Payroll	972.16
13451	10/03/2021	Printed			33	SQS, INC.	Novi HHW 10-2-2021	57,084.50
13452	10/03/2021	Printed			33	SQS, INC.	September 2021 appts.	9,945.00
13453	10/03/2021	Printed			184	VANTAGEPOINT TRANS AGENTS-457	10/14/2021 Payroll	972.16
13454	10/07/2021	Printed			163	CUSTOM EARTH PROMOS	Cloth bags	9,435.00
13455	10/07/2021	Printed			140	FIRE ROVER	October 2021	150.00
13456	10/07/2021	Printed			123	IRIS WASTE DIVERSION SPECIAL	September 2021	4,276.25
13457	10/07/2021	Printed			160	KASTLE SYSTEMS LLC	November 2021	1,118.00
					Total Checks: 59			Checks Total (excluding void checks): 278,839.99
					Total Payments: 59			Bank Total (excluding void checks): 278,839.99
					Total Payments: 59			Grand Total (excluding void checks): 278,839.99

BANK OF AMERICA

P.O. Box 15284
Wilmington, DE 19850

AG 1015 0 530 178 12988 #01 AV 0.426
RESOURCE RECOVERY AND RECYCLING
AUTHORITY OF SOUTHWEST OAKLAND COUNTY
20000 W 8 MILE RD
SOUTHFIELD, MI 48075-5708

Customer service information

- Customer service: 1.888.400.9009
- bankofamerica.com
- Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Your Public Funds Interest Checking

for September 1, 2021 to September 30, 2021

Account number: [REDACTED]

RESOURCE RECOVERY AND RECYCLING AUTHORITY OF SOUTHWEST OAKLAND COUNTY

Account summary

Beginning balance on September 1, 2021	\$723,600.79
Deposits and other credits	83,578.11
Withdrawals and other debits	-50,000.00
Checks	-0.00
Service fees	-173.54
Ending balance on September 30, 2021	\$757,005.36

Interest Paid Year To Date: \$18.42.

of deposits/credits: 5
of withdrawals/debits: 3
of days in cycle: 30
Average ledger balance: \$763,576.61



**Oak Co Investment Pool FY2021
Position Report - Portrait
Investment #77981**

Oakland County Treasury

As Of October 1, 2021

Investment # Fund		[REDACTED]		Managed Pool Accounts (PA4)	
CUSIP	SYSTEM	SYS			
Issuer	99999	Pooled Investments			
Cert./Acct#					
Dealer	GASB 3				
Custodian					
Asset Class	Cash and Equivalents	S&P	Moody's		
Investment Class	Book Value				
Beginning Balance Date	10/01/2020				
Beginning Balance	84,431.31				
Current Balance	115,413.70				
Deactivate Date					
Accrued Interest from Previous Fiscal Year		120.81			
		Comment			
		Current Fiscal Year Interest Received to		1,025.89	
		Begin Rate		1.7170407	Current
		Rates as of		09/01/2021	Basis
		Interest Period		ME	
		First Interest Due		06/01/2021	
		<input checked="" type="checkbox"/> Add Interest to Account Balance			
		<input type="checkbox"/> Include in Yield Calculation			
		<input checked="" type="checkbox"/> Clearing Account			
		Market Price		0	
		Market Price Date			
		Last Withdrawal Date		10/01/2021	
		Last Deposit Date		01/06/2021	

Passbook Transactions

Trans. Dat	Deposit	Withdrawal	Int. Rcvd.	Balance	Rate	Cd Receipt	Comments
09/01/2021	0.00	3.60	31.91	115,350.76		FI	Interest Earnings
09/01/2021	0.00	0.00	0.00	115,350.76	0.691	R	Interest Earnings
10/01/2021	0.00	3.48	66.42	115,413.70		FI	Interest Earnings

REVENUE/EXPENDITURE REPORT

Page: 1
10/16/2021
3:08 pm

RRRASOC

For the Period: 7/1/2021 to 9/30/2021

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 596 - GENERAL FUND - ADMINISTRATION							
Revenues							
Dept: 521.000 ADMINISTRATION							
580.000 MEMBER CONTRIBUTIONS	344,025.00	344,025.00	331,596.20	0.00	0.00	12,428.80	96.4
645.000 REVENUE SHARING-RRRASOC	25,000.00	25,000.00	64,190.88	64,190.88	0.00	-39,190.88	256.8
646.000 REVENUE SHARING-NON RRRASOC	1,000.00	1,000.00	3,945.01	3,945.01	0.00	-2,945.01	394.5
647.000 HOST FEES	265,000.00	265,000.00	28,782.92	28,782.92	0.00	236,217.08	10.9
664.000 INTEREST INCOME	2,500.00	2,500.00	154.81	69.56	0.00	2,345.19	6.2
671.000 MISCELLANEOUS INCOME	78,294.00	78,294.00	1,330.21	14.85	0.00	76,963.79	1.7
ADMINISTRATION	715,819.00	715,819.00	430,000.03	97,003.22	0.00	285,818.97	60.1
Revenues	715,819.00	715,819.00	430,000.03	97,003.22	0.00	285,818.97	60.1
Expenditures							
Dept: 521.000 ADMINISTRATION							
702.000 SUPERVISORY SALARIES	116,717.00	116,717.00	31,423.77	13,448.10	0.00	85,293.23	26.9
703.000 PERMANENT SALARIES	57,762.00	57,762.00	15,553.98	6,662.12	0.00	42,208.02	26.9
705.000 OVERTIME	4,645.00	4,645.00	2,244.55	0.00	0.00	2,400.45	48.3
710.000 FICA	15,416.00	15,416.00	4,226.40	1,737.72	0.00	11,189.60	27.4
711.000 MEDICAL/DENTAL INSURANCE	66,317.00	66,317.00	21,428.96	5,357.24	0.00	44,888.04	32.3
712.000 UNEMPLOYMENT INSURANCE	106.00	106.00	0.00	0.00	0.00	106.00	0.0
713.000 WORKERS COMP.	774.00	774.00	0.00	0.00	0.00	774.00	0.0
715.000 ICMA	22,389.00	22,389.00	6,049.50	2,605.18	0.00	16,339.50	27.0
727.000 OPERATING SUPPLIES	750.00	750.00	0.00	0.00	0.00	750.00	0.0
728.000 OFFICE SUPPLIES	2,000.00	2,000.00	826.84	0.00	0.00	1,173.16	41.3
729.000 POSTAGE & MAILING	17,400.00	17,400.00	272.50	167.50	0.00	17,127.50	1.6
730.000 MAGAZINES & PERIODICALS	50.00	50.00	0.00	0.00	0.00	50.00	0.0
810.000 AUDIT	12,500.00	12,500.00	12,690.00	2,890.00	0.00	-190.00	101.5
812.000 LEGAL COUNSEL	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00	0.0
821.000 MEMBERSHIP DUES	800.00	800.00	463.00	240.00	0.00	337.00	57.9
822.000 CONTRACTUAL SERVICES-OTHER	49,200.00	49,200.00	11,083.05	5,019.57	0.00	38,116.95	22.5
822.002 DROP-PFF	164,216.00	164,216.00	29,140.00	14,904.00	0.00	135,076.00	17.7
822.003 HHW Wash	30,000.00	30,000.00	1,697.39	-12,242.11	0.00	28,302.61	5.7
830.000 TELEPHONE	6,780.00	6,780.00	2,236.63	1,174.76	0.00	4,543.37	33.0
831.000 VEHICLE EXPENSE	4,800.00	4,800.00	1,200.00	400.00	0.00	3,600.00	25.0
835.000 COMMUNITY RELATIONS	7,500.00	7,500.00	1,200.00	1,200.00	0.00	6,300.00	16.0
836.000 PRINTING & PUBLISHING	37,456.00	37,456.00	5,948.19	2,320.00	0.00	31,507.81	15.9
840.000 BUILDING/LIAB. INS.	25,685.00	25,685.00	23,478.00	0.00	0.00	2,207.00	91.4
850.000 EQUIPMENT MAINTENANCE	24,514.00	24,514.00	0.00	0.00	0.00	24,514.00	0.0
851.000 BUILDING MAINTENANCE	1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	0.0
852.000 OFFICE EQUIPMENT RENTAL	1,000.00	1,000.00	120.66	60.34	0.00	879.34	12.1
860.000 CONFERENCES & WORKSHOPS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
890.000 MILEAGE EXPENSES	2,500.00	2,500.00	227.13	0.00	0.00	2,272.87	9.1
970.000 CAPITAL OUTLAY	124,120.00	124,120.00	26,626.21	25,508.21	0.00	97,493.79	21.5
975.000 COMPUTER SOFTWARE	685.00	685.00	283.04	39.64	0.00	401.96	41.3
978.000 OFFICE EQUIPMENT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
979.000 CONTINGENCY	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
ADMINISTRATION	819,982.00	819,982.00	198,419.80	71,492.27	0.00	621,562.20	24.2
Expenditures	819,982.00	819,982.00	198,419.80	71,492.27	0.00	621,562.20	24.2
Net Effect for GENERAL FUND - ADMINISTRATION	-104,163.00	-104,163.00	231,580.23	25,510.95	0.00	-335,743.23	-222.3
Change in Fund Balance:			231,580.23				
Grand Total Net Effect:	-104,163.00	-104,163.00	231,580.23	25,510.95	0.00	-335,743.23	



Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd
Southfield, MI 48075-5708

Office: 248.208.2270

Fax: 248.208.2273

www.RRRASOC.org

THE RECYCLING AUTHORITY
Since 1989

Minutes of July 22, 2021 RRRASOC Board of Directors Meeting 9:30 am Via ZOOM

1. Call to Order

Mr. Zorn called the meeting to order at 9:38 a.m.

2. Roll Call

Fred Zorn	Chairperson, Southfield
Don Green	Vice Chairperson, Charter Township of Milford
Gary Mekjian	Secretary, Farmington Hills
Jeff Herczeg	Novi
Tim Sikma	Wixom
Debby Frazer	Village of Milford
Michael Csapo	RRRASOC
Laura Shaw	RRRASOC

3. Approval of Agenda

Mr. Green moved to approve the agenda. Mr. Sikma supported and the motion passed unanimously by the Board.

4. Audience Participation

None.

5. Matters for Discussion/Action

A. Community Partnership Memorandum of Understanding

Mr. Csapo explained the Community Partnership Memorandum of Understanding (MOU) between RRRASOC and the Foodservice packaging Institute (FPI). Included in the MOU will be funding provided by FPI for updated RRRASOC literature, direct mail and press releases within its member communities.

Mr. Green made a motion to approve the Community Partnership Memorandum of Understanding (MOU). Ms. Frazer supported and the motion passed unanimously by the Board.

B. Solid Waste Expenditure Benchmark Study

Mr. Csapo explained the Solid Waste Expenditure Benchmark Study.

RRRASOC Member Communities
Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Mr. Sikma made a motion to accept and file the Solid Waste Expenditure Benchmark Study 2021. Mr. Herczeg supported and the motion passed unanimously by the Board.

C. Grant Projects update

Mr. Csapo updated the Board on the following grants:

1. Recycling Quality Improvement Project
2. EGLE Infrastructure Grant
3. Michigan Department of Agriculture and Rural Development Clean Sweep Program

6. Manager's Report

Mr. Csapo informed the Board that Plante & Moran has completed the audit of the FY 2020-2021 Financial Statements. The audit will be presented at the October 28th, 2021 Board. Meeting.

The Board discussed the recent storm debris removal. Mr. Mekjian will get the Farmington Hills internal storm debris document to Mr. Csapo.

7. Other

None.

8. Consent Agenda

- A. MRF Operations Report**
- B. Materials Management Report**
- C. Payment of Bills Report**
- D. Investment Report**
- E. Revenue and Expenditure Report**
- F. Minutes of April 22, 2021 Regular Meeting**

Mr. Green moved to approve the Consent Agenda. Mr. Sikma supported and the motion passed unanimously by the Board.

9. Adjournment

Mr. Mekjian made a motion to adjourn at 10:37 a.m. Mr. Sikma supported and the motion passed unanimously by the Board.