



Resource Recovery & Recycling Authority of Southwest Oakland County

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THE RECYCLING AUTHORITY
Since 1989

**Minutes of September 28, 2023
RRRASOC Board of Directors Meeting
9:30 a.m.
Southfield Municipal Complex
City of Southfield Parks and Recreation
2nd Floor, Room 221
26000 Evergreen Road, Southfield, MI 48075**

1. Call to Order

Mr. Zorn called the meeting to order at 9:36 a.m.

2. Roll Call

Fred Zorn	Chairperson, Southfield
Don Green	Vice Chairperson, Charter Township of Milford
Gary Mekjian	Secretary, Farmington Hills
David Murphy	Farmington
Rachel Witherspoon	Milford Village
Jeff Herczeg	Novi
Steve Brown	Wixom
Paul Zelenak	South Lyon
John Michrina	Southfield
Patrick Ryan	Southfield
Martin Olejnik	Plante & Moran, PLLC
Keith Syzmanski	Plante & Moran, PLLC
Michael Csapo	RRRASOC
Laura Shaw	RRRASOC

All those in attendance introduced themselves.

3. Approval of Agenda

Mr. Zelenak moved to approve the agenda. Mr. Herczeg supported, and the motion passed unanimously by the Board.

4. Audience Participation

None.

5. Matters for Discussion/Action

A. Audit of FY 2022-2023 Financial Statements

Mr. Olejnik informed the Board that the audit for FY 2022-2023 was a clean audit with an unmodified opinion letter.

Mr. Csapo informed the Board that there was more revenue due to the Authority obtaining grants and Host Fees were unexpectedly higher.

Mr. Szymanski explained the audit in more detail.

Mr. Green made a motion to accept and file the Audit of FY 2022-2023 with the appropriate agencies. Mr. Murphy supported, and the motion passed unanimously by the Board.

B. Solid Waste Expenditure Study 2023

Mr. Csapo explained the Solid Waste Expenditure Study 2023.

Mr. Herczeg made a motion to review and accept the Solid Waste Expenditure Benchmark Study 2023. Mr. Murphy supported, and the motion passed unanimously by the Board.

C. ERG Environmental Contract Extension

Mr. Csapo explained the rate proposal from ERG Environmental for HHW services.

Mr. Green made a motion to accept the proposal from ERG Environmental to provide HHW services for CY 2024 & CY 2025. Mr. Mekjian supported, and the motion passed unanimously by the Board.

D. Curbside Contract Update

Mr. Csapo updated the Board on Curbside Contracts for Farmington, Farmington Hills, Southfield, and Walled Lake.

6. Manager's Report

Mr. Csapo updated the Board on the status of the Southfield MRF Robotics project. Mr. Csapo also updated the Board on the estimated costs due to the baler fire.

7. Other

None.

8. Consent Agenda

- A. Payment of Bills Report**
- B. Investment Report**
- C. Revenue and Expenditure Report**
- D. Material Management Report**
- E. MRF Operations Report**
- F. Minutes of April 27, 2023, Regular Meeting**

Mr. Murphy moved to approve the Consent Agenda. Mr. Mekjian supported, and the motion passed unanimously by the Board.

9. Adjournment

Mr. Murphy made a motion to adjourn at 10:26 a.m. Mr. Green supported, and the motion passed unanimously by the Board.