



# Resource Recovery & Recycling Authority of Southwest Oakland County

20000 W. 8 Mile Rd  
Southfield, MI 48075-5708  
Office: 248.208.2270  
Fax: 248.208.2273  
www.RRRASOC.org

**THE RECYCLING AUTHORITY**  
*Since 1989*

**Minutes of April 25, 2024  
Public Hearing  
RRRASOC Board of Directors Meeting  
9:30 am  
Southfield Municipal Complex  
City of Southfield Parks and Recreation  
1st Floor, Room 111  
26000 Evergreen Road, Southfield, MI 48075**

**1. Call to Order**

Mr. Zorn called the meeting to order at 9:37 a.m.

**2. Roll Call**

Fred Zorn	Chairperson, Southfield
Don Green	Vice Chairperson, Charter Township of Milford
Gary Mekjian	Secretary, Farmington Hills
Jacob Rushlow	Farmington Hills
Rachel Witherspoon	Milford Village
Steve Brown	Wixom
Matt Wiktorowski	Novi
Patrick Ryan	Southfield
Michael Csapo	RRRASOC
Laura Shaw	RRRASOC

**3. Approval of Agenda**

Mr. Green moved to approve the agenda. Mr. Mekjian supported, and the motion passed unanimously by the Board.

**4. Audience Participation**

None.

**5. Public Hearing**

**FY 2022-2023 Budget**

Mr. Brown moved to open the Public Hearing. Mr. Mekjian supported, and the motion passed unanimously by the Board. No public was in attendance. Ms. Witherspoon moved to close the Public Hearing. Mr. Brown supported, and the motion passed unanimously by the Board.

**6. Matters for Discussion/Action**

**A. Proposed FY 2024-2025 Budget**

RRRASOC Member Communities  
Farmington ♦ Farmington Hills ♦ Milford ♦ Milford Township  
Novi ♦ South Lyon ♦ Southfield ♦ Walled Lake ♦ Wixom

Mr. Csapo presented the proposed FY 2024-2025 budget.

Mr. Brown made a motion to adopt the proposed FY 2024-2025 RRRASOC budget and the amended FY 2023-2024 budget as presented. Mr. Mekjian supported, and the motion passed unanimously by the Board.

## **B. Project Updates**

### **B1. Disaster Debris Management Planning.**

Mr. Csapo updated the Board on the status of the Disaster Debris Management Plan (DDMP). Mr. Csapo informed the Board that each community will have their own appendix within the DDMP.

### **B2. Robotics Installations**

Mr. Csapo updated the Board on the status of the robotics installation.

### **B3. Food Waste Reduction projects**

Mr. Csapo updated the Board on the Wixom Food Waste Reduction program, which was launched the beginning of April 2024, and the Southfield Food Waste Reduction project.

### **B4. County Materials Management planning committee**

Mr. Csapo the Board on the Oakland County Materials Management Planning process.

## **C. General Manager's Evaluation**

Mr. Csapo withdrew his request to go into Executive Closed Session.

Mr. Brown made a motion to increase staff salaries by 5% for FY 2024-2025. Mr. Mekjian supported, and the motion passed unanimously by the Board.

## **6. Manager's Report**

Mr. Csapo reminded the Board that the contract with Republic Services to operate the MRF expires on September 30, 2025.

## **7. Other**

None.

## **8. Consent Agenda**

- A. Payment of Bills Report**
- B. Investment Report**
- C. Revenue and Expenditure Report**
- D. Material Management Report**
- E. MRF Operations Report**
- F. Minutes of March 30, 2023, Regular Meeting**

Mr. Green moved to approve the Consent Agenda. Ms. Witherspoon supported, and the motion passed unanimously by the Board.

## **9. Adjournment**

Mr. Brown made a motion to adjourn at 10:58 a.m. Mr. Mekjian supported, and the motion passed unanimously by the Board.